

# AYERSVILLE WATER AND SEWER DISTRICT

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PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President-** Greg Schafer    **Vice President-** Jason Schafer    **Treasurer-** Suzi Monteith    **Secretary-** Kenton Miller  
**Members:** Rachael Beardsley, Lee Rausch, Janet Beardsley    **Legal Counsel,** Carl Ireland

## EMPLOYEES

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**District Manager-** Eric Wenzinger    **Clerk-** Heather Baker    **Field Operators-** Xavier Westrick, Derian Treat

### MINUTES FOR THE BOARD MEETING ON FEBRUARY 15<sup>th</sup>, 2024 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (Attorney).
- C. Public comment – **None**
- D. Reading and approval of the previous meeting's minutes – **January 18<sup>th</sup>, 2024. Motion to accept the meeting minutes from January 18<sup>th</sup> was made by L.Rausch with a 2<sup>nd</sup> by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
- E. Correspondence – **None**

#### 1) President

- a) Muni-Link, for review – **we are live**
- b) Water & Sewer Rules & Regs. Committee updates – **no**
- c) Policy & Past Resolution book organization – **no update**
- d) Employee Relations' Committee – **no**
- e) Budget Committee update – **no**
- f) Defiance Sewer contract – **Defiance seriously talking about implementing commodity increase with new contract**
- g) Federal Grant Research – **nothing**
- h) Resolution - **#2402.01 to certify delinquent water & sewer charges to Defiance County Auditor. Motion to accept this resolution #2402.01 was with a vote of 6-yes & 1-absent**
- i) **Motion to approve Eric to purchase a Vac Pump & Trailer for \$37,143 was made by G.Schafer with a 2<sup>nd</sup> by S.Monteith. Vote as follows; Yea: G.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

2) **Treasurer** –

a) Review of the Monthly Financial Reports for **January 2024**

- 1) bank statements
- 2) bank reconciliation
- 3) customer adjustment
- 4) wage and leave report
- 5) monthly payments
- 6) purchase orders
- 7) vendor list
- 8) Other reports - water and sewer billing report, appropriations, income, etc.

b) **Motion to approve monthly reports was made by R.Beardsley, with a 2<sup>nd</sup> by L.Rausch. Vote as follows; Yea: G.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

3) **District Manager-review District Manager's Monthly Report**

- a) Water main break – **none**
- b) New services-pending or in process – **house behind church on Fulmer rd.**
- c) SCADA – update – **nothing**
- d) Infiltration & Leak detection – **checking & repairing & making list**
- e) Hydrant relocation for Watson Rd. – **Spring / 2024**
- f) Training plans – clerk, and field operators – **no**
- g) Hr. meters installation update on results – **no**
- h) TTHM update – **in compliance**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) Water tower – **bid out water tower painting, inside & outside**

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. **Additional Business** –


H. **Legal Counsel** –

I. **Adjournment** - A motion was made by **S.Monteith** with a 2<sup>nd</sup> by **J.Beardsley** at 7:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:35pm.



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Greg Schafer, District President



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Kenton Miller, District Secretary