

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Janet Beardsley **Secretary-** Kenton Miller
Members: Rachael Beardsley, Lee Rausch, Suzi Monteith **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Xavier Westrick, Derian Treat

MINUTES FOR THE BOARD MEETING ON NOVEMBER 16th, 2023 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C. Public comment – **None**
- D. Reading and approval of the previous meeting's minutes – October 19th, 2023. Motion to accept the meeting minutes from October 19th was made by L.Rausch with a 2nd by S.Monteith. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **none**

1) President

- a) Muni-Link, for review – **new roll out target date is after the 1st of the year**
- b) Water & Sewer Rules & Regs. Committee updates – **still working on**
- c) Policy & Past Resolution book organization – **no update**
- d) Employee Relations' Committee – **Reviews – meeting before next meeting**
- e) Budget Committee update – **no**
- f) Rules' Committee update – **no**
- g) Defiance Sewer contract – **Def. is going to be looking at soon**
- h) Worthington Cemetery – **a reporter with The Ohio Newsroom is reaching out because they are interested in working on a story about Worthington Cemetery, the pre-Civil War resting place that sits on land owned by Ayersville Water and Sewer.**
- i) Federal Grant Research – **poss. painting tower**
- j) **Holgate – discussion about tying into AWSD water supply**

2) Treasurer –

- a) Review of the Monthly Financial Reports for **October 2023**
- 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller, with a 2nd by L.Rausch. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
- c) Budget Committee – approval for 2024 Budget
- 1) **Motion to approve the 2024 Budget was made by J.Schafer, with a 2nd by S.Monteith. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**


3) District Manager-review District Manager's Monthly Report

- a) Water main break – **no / service line on Ayersville PBR east of AWSD**
- b) New services-pending or in process – **Haymaker new service**
- c) SCADA – update – **nothing**
- d) Infiltration & Leak detection – **nothing**
- e) Hydrant relocation for Watson Rd. – **Spring / 2024 - no**
- f) Training plans – clerk, and field operators – **Heather UAN training on Dec. 4th**
- g) Hr. meters installation update on results – **nothing**
- h) TTHM update – **next compliance check will be Jan., 2024**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) **New VFDs & Level controls for Lift Stations – new quote received, not much difference – Eric has the go ahead**

F. Legal Counsel – nothing

G. Additional Business – Reminder – J.Beardsley & S.Monteith, letters to Tom Wolfrum

H. Adjournment - A motion was made by J.Schafer with a 2nd by S.Monteith at 7:50pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:50pm.



Greg Schafer District President



Kenton Miller, District Secretary