

# AYERSVILLE WATER AND SEWER DISTRICT

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PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd. Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President**, Greg Schafer **Vice President**, Jason Schafer **Treasurer**, Janet Beardsley **Secretary**, Kenton Miller  
**Members**: Rachel Beardsley, Lee Rausch, Suzi Monteith **Legal Counsel**, Carl Ireland

## EMPLOYEES

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**District Manager**, Eric Wenzinger **Clerk**, Heather Baker **Field Operators**, Xavier Westrick, Derian Treat

### **AGENDA FOR THE BOARD MEETING ON JANUARY 18<sup>th</sup>, 2024 MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
  - i) Swearing in of renewed termed board members - **J.Beardsley & S.Monteith**
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — December 21<sup>st</sup>, 2023
- E. Correspondence –
  - i) **President**
    - a) Muni-Link – software update
    - b) Water & Sewer Rules & Regs. Committee - updates
    - c) Policy & Past Resolution book organization
    - d) Employee Relations Committee –
    - e) Budget Committee update –
    - f) Other Committees' update -
    - g) Defiance Sewer contract –
    - h) Federal Grant Research –

ii) **Treasurer -**

- a) Review of the Monthly Financial Reports for **December 2023**
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process
- c) SCADA – update
- d) Infiltration & Leak detection –
- e) Hydrant relocation for Watson Rd. **Spring / 2024**
- f) Training plans – clerk, and field operators
- g) Hr. meters installation update on results
- h) TTHM update –
- i) GPS Software for mapping valves and pipe –
- j) VFDs & Level controls for Lift Stations – change in quote to be addressed

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. **Additional Business- Reminder : Records Commission meeting before meeting  
Thursday @ 6:30pm on Jan. 18<sup>th</sup> 2024**

H. **Legal Counsel-**

I. **Adjournment -**