

2) **Treasurer** –

- a) Review of the Monthly Financial Reports for **August 2023**
- 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller, with a 2nd by S.Monteith. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

3) **District Manager-review District Manager's Monthly Report**


- a) Water main break – **nothing**
- b) New services-pending or in process – **none**
- c) SCADA – update – **nothing**
- d) Infiltration & Leak detection – **nothing**
- e) Hydrant relocation for Watson Rd. – **Summer - Fall / 2023**
- f) Training plans – clerk, and field operators – **Heather – Muni-link training, Xavier & new hire – DVD Small Water Systems training**
- g) Hr. meters installation update on results – **nothing**
- h) TTHM update – **9/19/23 35.5, 42.4, 35.5, 47.5 in compliance**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) Office & Shop Lighting – **completed**
- k) **New VFDs for main (2) lift station pumps – change in quote to be addressed – no update**
- l) Defiance county Grinder pumps for sale – **Eric is going to check it out**
- m) **OEPA Sanitary Survey, Possible Violation Backflow Prevention Program. “Business owners have not turned in Annual Backflow Inspection”**

F. **Additional Business** – Derian Treat – came in @ 7:45pm to be interviewed by the Board. Board was pleased with his interview. After Derian left, the Board discussed hiring.

- a) **Motion was made to make an offer of starting wage @ \$17.00/hr. w/90 day review, by S.Monteith with a 2nd by R.Beardsley. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
- b) **Derian accepted the offer, & will start Oct. 16th, 2023**

G. **Legal Counsel** – nothing

H. **Adjournment** - A motion was made by J.Schafer with a 2nd by S.Monteith at 8:25pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:25pm.



Greg Schafer, District President



Kenton Miller, District Secretary