AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: aversvillewsd.com

BOARD

President- Greg Schafer

Vice President- Jason Schafer

Treasurer- Janet Beardsley

Secretary- Kenton Miller

Members: Rachael Beardsley, Lee Rausch, Suzi Monteith

Legal Counsel, Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger Clerk- Heather Baker

Field Operators- Xavier Westrick

MINUTES FOR THE BOARD MEETING ON SEPTEMBER 21st, 2023 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C. Public comment No
- D. Reading and approval of the previous meeting's minutes July 20th, 2023. Motion to accept the meeting minutes from July 20th was made by S.Monteith with a 2nd by L.Rausch. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence None

1) President

- a) Stantec Tower Aeration update All completed
- b) Muni-Link, for review Completion beginning, shooting for Nov. 8th
- c) Water & Sewer Rules & Regs. Committee updates no
- d) Policy & Past Resolution book organization no update
- e) Employee Relations' Committee Derian Treat, met on 14th interview @ 7:45 w/board
- f) Budget Committee update no
- g) Rules' Committee update no
- h) Defiance Sewer contract getting close
- Worthington Cemetery no update
- i) Federal Grant Research no update

2) Treasurer_-

- a) Review of the Monthly Financial Reports for August 2023
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2nd by S.Monteith. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.

3) District Manager-review District Manager's Monthly Report

- a) Water main break nothing
- b) New services-pending or in process none
- c) SCADA update nothing
- d) Infiltration & Leak detection nothing
- e) Hydrant relocation for Watson Rd. Summer Fall / 2023
- f) Training plans clerk, and field operators Heather Muni-link training, Xavier & new hire DVD Small Water Systems training
- g) Hr. meters installation update on results nothing
- h) TTHM update 9/19/23 35.5, 42.4, 35.5, 47.5 in compliance
- i) GPS Software for mapping valves and pipe ongoing
- j) Office & Shop Lighting completed
- k) New VFDs for main (2) lift station pumps change in quote to be addressed no update
- 1) Defiance county Grinder pumps for sale Eric is going to check it out
- m) OEPA Sanitary Survey, Possible Violation Backflow Prevention Program. "Business owners have not turned in Annual Backflow Inspection"
- F. <u>Additional Business</u> Derian Treat came in @ 7:45pm to be interviewed by the Board. Board was pleased with his interview. After Derian left, the Board discussed hiring.
 - a) Motion was made to make an offer of starting wage @ \$17.00/hr. w/90 day review, by S.Monteith with a 2nd by R.Beardsley. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
 - b) Derian accepted the offer, & will start Oct. 16th, 2023

G. Legal Counsel - nothing

Schafer, District President

H. <u>Adjournment</u> - A motion was made by J.Schafer with a 2nd by S.Monteith at 8:25pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:25pm.

Kenton Miller, District Secretary