

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillevsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Janet Beardsley **Secretary-** Kenton Miller
Members: Rachael Beardsley, Lee Rausch, Suzi Monteith **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Xavier Westrick, Derian Treat

MINUTES FOR THE BOARD MEETING ON OCTOBER 19th, 2023 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C. Public comment – **None**
- D. Reading and approval of the previous meeting's minutes – September 19th, 2023. Motion to accept the meeting minutes from September 19th was made by L.Rausch with a 2nd by S.Monteith. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **EPA notice – bulk water valve & backflow / already taken care of!**
 - i. **Ayersville after prom - ?? fund raiser – Board voted - no**

1) President

- a) Muni-Link, for review – **Nov. 30th roll out target**
- b) Water & Sewer Rules & Regs. Committee updates – **still working on**
- c) Policy & Past Resolution book organization – **no update**
- d) Employee Relations' Committee – **Reviews coming up soon**
- e) Budget Committee update – **will be meeting soon to finalize**
- f) Rules' Committee update – **no**
- g) Defiance Sewer contract – **nothing**
- h) Worthington Cemetery – **done**
- i) Federal Grant Research – **poss. painting tower**

2) **Treasurer** –

a) Review of the Monthly Financial Reports for **September 2023**

- 1) bank statements
- 2) bank reconciliation
- 3) customer adjustment
- 4) wage and leave report
- 5) monthly payments
- 6) purchase orders
- 7) vendor list
- 8) Other reports - water and sewer billing report, appropriations, income, etc.

b) **Motion to approve monthly reports was made by K.Miller, with a 2nd by S.Monteith. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

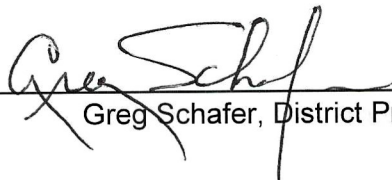
3) **District Manager-review District Manager's Monthly Report**

- a) Water main break – **nothing / service line leak detected, will be working on**
- b) New services-pending or in process – **none**
- c) SCADA – update – **nothing**
- d) Infiltration & Leak detection – **nothing**
- e) Hydrant relocation for Watson Rd. – **Spring / 2024**
- f) Training plans – clerk, and field operators – **Confined space**
- g) Hr. meters installation update on results – **nothing**
- h) TTHM update – **10/9/23 66 – 70.2 in compliance**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) **New VFDs for main (2) lift station pumps – need a new quote – no update**

F. **Legal Counsel** – Questions – Any word from Stantec
- Poss. investment change

G. **Additional Business** – Reminder – J.Beardsley & S.Monteith, letters to Tom Wolfrum

H. **Adjournment** - A motion was made by **J.Schafer** with a 2nd by **S.Monteith** at 7:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:35pm.



Greg Schafer, District President



Kenton Miller, District Secretary