

2) Treasurer –

- a) Review of the Monthly Financial Reports for **July 2023**
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller, with a 2nd by S.Monteith. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
- c) **Reallocation of funds adjustment for VFDs for lift stations is as follows:**
From Acct. #5702-800-500-8005 - **\$2,500.00** to Acct. #5702-800-500-5002 **+\$2,500.00**

3) District Manager-review District Manager's Monthly Report

- a) Water main break – **nothing**
- b) New services-pending or in process – **none**
- c) SCADA – update – **nothing**
- d) Infiltration & Leak detection – **nothing**
- e) Hydrant relocation for Watson Rd. – **Spring - Summer / 2023**
- f) Training plans – clerk, and field operators – **nothing**
- g) Hr. meters installation update on results – **nothing**
- h) TTHM update – **in compliance**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) Office & Shop Lighting – **whenever Highland electric can get to it**
- k) **New VFDs for main (2) lift station pumps – Eric received quote from Craun Liebing discussed, more attention at next meeting**
- l) **Eric to get quote on soft start units for all other (8) lift stations**
- m) **New Radar unit has been received**

F. Additional Business – Discussion about AWSD rates and changes made, added new rate

- a. **Water rate increase of \$1.00 base rate <2000 gal., for a new rate of \$55.50**
- b. **Water rate increase of \$.50 >2000 gal., for a new rate of \$18.00 per. 1000 gal. additional**
- c. **Sewer rate increase of \$2.00 per EDU, for a new rate of \$61.00**
- d. **Rate increases take effect as of September 1st, 2023 billing**
- e. **Motion to accept all rate changes was made by J.Schafer with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
- f. **Resolution #2308-1 to certify delinquent water & sewer charges to the Defiance County Auditor. Motion to accept Resolution and send to Def.Co.Auditor was made by J.Schafer with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

G. Legal Counsel – nothing

H. Adjournment - A motion was made by K.Miller with a 2nd by J.Schafer at 7:55pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:55pm.



Greg Schafer, District President



Kenton Miller, District Secretary

