# **AYERSVILLE WATER AND SEWER DISTRICT**

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

### **BOARD**

**President-** Greg Schafer

Vice President- Jason Schafer

**Treasurer**- Janet Beardslev

Secretary- Kenton Miller

Members: Rachael Beardsley, Lee Rausch, Suzi Monteith

Legal Counsel, Carl Ireland

#### **EMPLOYEES**

Field Operators- Wes Wenner, Xavier Westrick

### MINUTES FOR THE BOARD MEETING ON AUGUST 17<sup>TH</sup>, 2023 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, S.Monteith, R.Beardsley, K.Miller, and J.Beardsley. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C. Public comment No
- D. Reading and approval of the previous meeting's minutes July 20th, 2023. Motion to accept the meeting minutes from July 20th was made by S.Monteith with a 2nd by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence None

#### 1) President

- a) Stantec Tower Aeration update final payment made
- b) Muni-Link, for review Heather has most data loaded into the new software
- c) Water & Sewer Rules & Regs. Committee updates met for rules, few items to check with Carl / almost done
- d) Policy & Past Resolution book organization in progress
- e) Employee Relations' Committee no
- f) Budget Committee update no
- g) Rules' Committee update no
- h) Defiance Sewer contract getting close to really happening Carl has been discussing w/Defiance
- Worthington Cemetery none
- j) Federal Grant Research they have received our form of application

#### 2) Treasurer -

- a) Review of the Monthly Financial Reports for July 2023
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2<sup>nd</sup> by S.Monteith. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- c) Reallocation of funds adjustment for VFDs for lift stations is as follows: From Acct. #5702-800-500-8005 \$2,500.00 to Acct. #5702-800-500-5002 +\$2,500.00

## 3) <u>District Manager-review District Manager's Monthly Report</u>

- a) Water main break nothing
- b) New services-pending or in process none
- c) SCADA update nothing
- d) Infiltration & Leak detection nothing
- e) Hydrant relocation for Watson Rd. Spring Summer / 2023
- f) Training plans clerk, and field operators nothing
- g) Hr. meters installation update on results nothing
- h) TTHM update in compliance
- i) GPS Software for mapping valves and pipe ongoing
- j) Office & Shop Lighting whenever Highland electric can get to it
- k) New VFDs for main (2) lift station pumps Eric received quote from Craun Liebing discussed, more attention at next meeting
- l) Eric to get quote on soft start units for all other (8) lift stations
- m) New Radar unit has been received
- F. Additional Business Discussion about AWSD rates and changes made, added new rate
  - a. Water rate increase of \$1.00 base rate <2000 gal., for a new rate of \$55.50
  - b. Water rate increase of \$.50 >2000 gal., for a new rate of \$18.00 per. 1000 gal. additional
  - c. Sewer rate increase of \$2.00 per EDU, for a new rate of \$61.00
  - d. Rate increases take effect as of September 1st, 2023 billing
  - e. Motion to accept all rate changes was made by J.Schafer with a 2<sup>nd</sup> by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
  - f. Resolution #2308-1 to certify delinquent water & sewer charges to the Defiance County Auditor. Motion to accept Resolution and send to Def.Co.Auditor was made by J.Schafer with a 2<sup>nd</sup> by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.

# G. <u>Legal Counsel</u> – nothing

H. <u>Adjournment</u> - A motion was made by K.Miller with a 2<sup>nd</sup> by J.Schafer at 7:55pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:55pm.

Greg Schafer, District President

Kenton Miller, District Secretary

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