

# AYERSVILLE WATER AND SEWER DISTRICT

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PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillevsd.com

## BOARD

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**President-** Greg Schafer     **Vice President-** Jason Schafer     **Treasurer-** Janet Beardsley     **Secretary-** Kenton Miller  
**Members:** Rachael Beardsley, Lee Rausch, Suzi Monteith     **Legal Counsel,** Carl Ireland

## EMPLOYEES

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**District Manager-** Eric Wenzinger     **Clerk-** Heather Baker     **Field Operators-** Wes Wenner, Xavier Westrick

### MINUTES FOR THE BOARD MEETING ON JULY 20<sup>TH</sup>, 2023 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Also in attendance were Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- C. Public comment – **Dawn & Mark were present to discuss a property purchased at Sheriff’s auction. She proposed that she start fresh on paying the property water & sewer charges as of July 1<sup>st</sup>, 2023. Wants the Board to drop all late charges to the property due to them being unaware of the charges. Motion was made to accept Dawn’s proposal by G.Schafer with a 2<sup>nd</sup> by S.Monteith, and a letter was to be sent w/phone call letting Dawn know that the letter is coming. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
- D. Reading and approval of the previous meeting’s minutes – June 15<sup>th</sup>, 2023. Motion to accept the meeting minutes from June 15<sup>th</sup> was made by J.Beardsley with a 2<sup>nd</sup> by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – 1) Thank you from the Hanenkrath family for funeral flowers  
2) John Ankney – Grinder pump issues – roots ruined grinder pump charged \$500  
a. **Motion to propose split charges with AWSD & J.Ankney @ \$250/\$250. Motion was made by S.Monteith with a 2<sup>nd</sup> by L.Rausch. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

#### 1) President

- a) Stantec – Tower Aeration update – **#2307-1 Resolution to approve contractors 2<sup>nd</sup> & final payment application. Motion to approve & make final payment was made by S.Monteith with a 2<sup>nd</sup> by R.Beardsley. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

- b) Muni-Link, for review – **looking at poss. October 2023 rollout**
- c) Water & Sewer Rules & Regs. Committee updates – **met for rules, meeting this coming Thursday to finalize, then to present to the Board**
- d) Policy & Past Resolution book organization – **in progress, Heather is working on**
- e) Employee Relations' Committee – **no**
- f) Budget Committee update – **no**
- g) Rules' Committee update – **no**
- h) Defiance Sewer contract – **nothing**
- i) Worthington Cemetery – **plaque has been approved**
- j) Federal Grant Research – **nothing**
- k) Insurance renewal – **Motion to accept & pay bill of \$9642.00, was made by L.Rausch with a 2<sup>nd</sup> by J.Schafer. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

## 2) Treasurer –

- a) Review of the Monthly Financial Reports for **June 2023**
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller, with a 2<sup>nd</sup> by S.Monteith. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

## 3) District Manager-review District Manager's Monthly Report

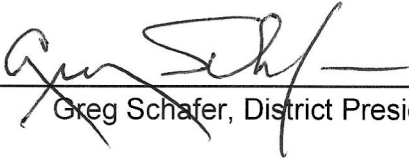
- a) Water main break – **no**
- b) New services-pending or in process – **none**
- c) SCADA – update – **no**
- d) Infiltration & Leak detection – **more smoke testing to be done soon**
- e) Hydrant relocation for Watson Rd. – **Spring - Summer / 2023 – waiting on Radar unit**
- f) Training plans – clerk, and field operators – **no**
- g) Hr. meters installation update on results – **no**
- h) TTHM update – **in compliance**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) Office & Shop Lighting – **quote received by Highland Electric of \$7785.00**
  - 1) **Motion to accept & have Eric call to Git-R-done, was made by S.Monteith with a 2<sup>nd</sup> by J.Beardsley. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
- k) **New VFDs for lift station pumps – nothing**

**F. Additional Business – Discussion about AWS D rates and changes to be made.**

- a. Water rate increase of \$1.00 base rate <2000 gal.
- b. Water rate increase of \$.50 >2000 gal. per. 1000 gal. additional
- c. Sewer rate increase of \$2.00 per EDU
- d. Rate increases take effect as of September 1<sup>st</sup>, 2023 billing
- e. Motion to accept all rate changes was made by J.Schafer with a 2<sup>nd</sup> by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.

**G. Legal Counsel – nothing**

**H. Adjournment** - A motion was made by K.Miller with a 2<sup>nd</sup> by J.Schafer at 8:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:35pm.



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Greg Schafer, District President



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Kenton Miller, District Secretary