

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Janet Beardsley **Secretary-** Kenton Miller
Members: Rachael Beardsley, Lee Rausch, Suzi Monteith **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON JUNE 15TH, 2023 MEETING STARTED AT 7:00 P.M.

- A.** Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B.** President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, S.Monteith, R.Beardsley, K.Miller, and J.Beardsley. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C.** Public comment – **No**
- D.** Reading and approval of the previous meeting's minutes – May 18th, 2023. Motion to accept the meeting minutes from May 18th was made by J.Beardsley with a 2nd by S.Monteith. Vote was all in favor, with none opposed. Motion carried.
- E.** Correspondence – **Email on Worthington Cemetery**
 - 1) President**
 - a) Stantec – Tower Aeration update – **complete, waiting on MTS final papers & payout**
 - b) Muni-Link, for review – **In process of getting things moving (target is End Oct. – Beginning of Nov.)**
 - c) Water & Sewer Rules & Regs. Committee updates – **met for rules, progressing**
 - d) Policy & Past Resolution book organization – **no update**
 - e) Employee Relations' Committee – **no**
 - f) Budget Committee update – **no**
 - g) Rules' Committee update – **no**
 - h) Defiance Sewer contract – **Carl may reach out to check on**
 - i) Worthington Cemetery – **email**
 - j) Federal Grant Research – **radar equipment, waiting on application approval**

2) Treasurer –

- a) Review of the Monthly Financial Reports for **May 2023**
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by S.Monteith, with a 2nd by K.Miller. Vote as follows; Yea: G.Schafer, S.Monteith, J.Beardsley, R.Beardsley, and K.Miller. Vote was all in favor, with none opposed. Motion carried.**

3) District Manager-review District Manager's Monthly Report

- a) Water main break – **nothing major, fixed Ayersville Ave. leak**
- b) New services-pending or in process – **none**
- c) SCADA – update – **Eric needs to call back**
- d) Infiltration & Leak detection – **more smoke testing to be done soon**
- e) Hydrant relocation for Watson Rd. – **Spring - Summer / 2023 – waiting on Radar unit**
- f) Training plans – clerk, and field operators – **Xavier doing CL-1 training**
- g) Hr. meters installation update on results – **no**
- h) TTHM update – **in compliance**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) Office & Shop Lighting – **getting new quote – other didn't include replacement**
- k) **New VFDs for lift station pumps – getting quotes**
- l) **Level controls for lift station – getting quotes**
- m) **Fulmer trailer court - issues**

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. Legal Counsel – **nothing**

H. Adjournment - A motion was made by K.Miller with a 2nd by S.Monteith at 8:10pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:10pm.



Greg Schafer, District President



Kenton Miller, District Secretary