

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Janet Beardsley **Secretary-** Kenton Miller
Members: Rachael Beardsley, Lee Rausch, Suzi Monteith **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON MARCH 16TH, 2023 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, J.Beardsley, and K.Miller. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C. Public comment – **none**
- D. Reading and approval of the previous meeting's minutes – February 16th, 2023. Motion to accept the meeting minutes from February 16th was made by L.Rausch with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **none**

1) President

- a) Stantec – Tower Aeration update – **not operational yet, waiting on Edison**
- b) Water & Sewer Rules & Regs. Committee updates – **none**
- c) Policy & Past Resolution book organization – **no update**
- d) Employee Relations Committee – **will be meeting before next meeting to discuss employee benefit renewal**
- e) Budget Committee update – **no**
- f) Defiance Sewer contract – **no update**
- g) Worthington Cemetery – **no update**
- h) Federal Grant Research – **no update**

2) Treasurer –

- a) Review of the Monthly Financial Reports for **February 2023**
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller, with a 2nd by S.Monteith. Vote as follows; Yea: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, J.Beardsley, and K.Miller. Vote was all in favor, with none opposed. Motion carried.**

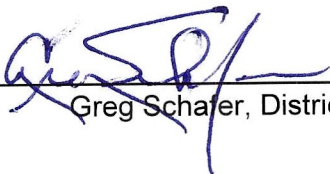
3) District Manager-review District Manager's Monthly Report

- a) Water main break – **none**
- b) New services-pending or in process – **nothing new**
- c) SCADA – update – **No updates**
- d) Infiltration & Leak detection – **Will resume in Spring 2023**
- e) Hydrant relocation for Watson Rd. – **Spring - Summer / 2023**
- f) Training plans – clerk, and field operators – **Heather has a 2-day UAN training online set-up, and Xavier to take test within a month**
- g) Hr. meters installation update on results – **no update**
- h) TTHM update – **in compliance**
- i) GPS Software for mapping valves and pipe – **ongoing**

- F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics
- a. **Motion to go into executive session to discuss possible litigation, was made by L.Rausch with a 2nd by J.Schafer @ 7:41pm.**
 - b. **Motion to come out of executive session was made by S.Monteith with a 2nd by K.Miller @ 7:52pm**

G. Legal Counsel – discussed

- H. Adjournment - A motion was made by S.Monteith with a 2nd by J.Schafer at 7:53pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:53pm.



Greg Schafer, District President



Kenton Miller, District Secretary