

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Janet Beardsley **Secretary-** Kenton Miller
Members: Rachael Beardsley, Lee Rausch, Suzi Monteith **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON JANUARY 19TH, 2023 MEETING STARTED AT 7:00 P.M.

- A.** Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- a.** **Carl swore in our renewed board members – Lee Rausch & Kenton Miller**
- B.** President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, S.Monteith, L.Rausch, J.Beardsley, R.Beardsley, K.Miller and by Zoom J.Schafer. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C.** Public comment – **none**
- D.** Reading and approval of the previous meeting's minutes – December 15th, 2022. Motion to accept the meeting minutes from December 15th was made by L.Rausch with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E.** Correspondence – **none**
- 1) President**
- a)** Stantec – Tower Aeration update – **A Resolution # 2301-1 for change order #2 with Midwest Tank Management was voted on to not exceed \$4380.00, to replace existing 100amp. service and increase to 200amp. service including new meter, to meet the power requirements of the specifications.**
- b)** Water & Sewer Rules & Regs. Committee updates – **none**
- c)** Policy & Past Resolution book organization – **Heather is working on**
- d)** Employee Relations Committee – **did not meet**
- e)** Budget Committee update – **good to go**
- f)** Defiance Sewer contract – **Carl stated nothing to report**
- g)** Worthington Cemetery – **no update**
- h)** Federal Grant Research – **Eric applied for money back on (sonar) equipment**
- i)** Committee Assignments – updated – **Heather will e-mail everyone on board**

1. Motion was made to keep officers as stated above on appropriate Committees by: S.Monteith with a 2nd by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.

- j) **Verified Board Members – new 3 yr. terms – J.Schafer have been approved**
 - a) **Needs to be sworn in again!**

2) Treasurer –

- a) Review of the Monthly Financial Reports for **December 2022**
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller, with a 2nd by L.Rausch. Vote as follows; Yea: S.Monteith, L.Rausch, J.Beardsley, K.Miller, R.Beardsley and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**
- c) **Reallocation of funds adjustment for Purchase of Excavator & trailer are as follows:**

From Acct. #5702-800-500-8002 - **\$5530.00** to Acct. #5702-800-500-8004 + **\$12880.00**
#5702-800-500-8005 - **\$2500.00**
#5701-800-500-8006 - **\$4850.00**

3) District Manager-review District Manager's Monthly Report

- a) Water main break – **none**
- b) New services-pending or in process – **nothing new**
- c) SCADA – update – **No updates**
- d) Infiltration & Leak detection – **Done until Spring 2023**
- e) Hydrant relocation for Watson Rd. – **Spring - Summer / 2023**
- f) Training plans – clerk, and field operators – **Guys did Excavator training**
- g) Hr. meters installation update on results – **no update**
- h) TTHM update – **took samples on 1/10/23 – no results yet**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) Main Lift Station – **replaced pump – with help from Defiance**

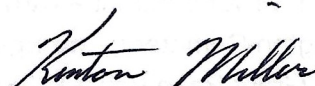
F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. Legal Counsel – **none**

H. Adjournment - A motion was made by S.Monteith with a 2nd by J.Beardsley at 7:50pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:50pm.



Greg Schafer, District President



Kenton Miller, District Secretary