

# AYERSVILLE WATER AND SEWER DISTRICT

---

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd. Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## **BOARD**

---

**President,** Greg Schafer **Vice President,** Jason Schafer **Treasurer,** Janet Beardsley **Secretary,** Kenton Miller  
**Members:** Rachel Beardsley, Lee Rausch, Ron Monteith **Legal Counsel,** Carl Ireland

## **EMPLOYEES**

---

**District Manager,** Eric Wenzinger **Clerk,** Heather Baker **Field Operators,** Wes Wenner, Xavier Westrick

### **AGENDA FOR THE BOARD MEETING ON DECEMBER 15<sup>TH</sup>, 2022 MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — November 17<sup>th</sup>, 2022
- E. Correspondence –
  - i) **President**
    - a) Stantec – Tower Electric Panel update
    - b) Water & Sewer Rules & Regs. Committee - updates
    - c) Policy & Past Resolution book organization
    - d) Employee Relations Committee –
    - e) Budget Committee update –
    - f) Defiance Sewer contract –
    - g) Worthington Cemetery – update
    - h) Federal Grant Research –
    - i) Verify Board Members – New Terms

ii) **Treasurer -**

- a) Review of the Monthly Financial Reports for **November, 2022**
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process
- c) SCADA – update
- d) Infiltration & Leak detection – South Dohoney & other places
- e) Hydrant relocation for Watson Rd. **Spring - Summer / 2023**
- f) Training plans – clerk, and field operators
- g) Hr. meters installation update on results
- h) TTHM update –
- i) GPS Software for mapping valves and pipe –
- j) Mini Excavator search –
- k) Employee Evals -

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. **Additional Business-**

H. **Legal Counsel-**

I. **Adjournment -**