

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Janet Beardsley **Secretary-** Kenton Miller
Members: Rachael Beardsley, Lee Rausch, Ron Monteith **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON OCTOBER 20TH, 2022 MEETING STARTED AT 7:20 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller and J.Schafer by zoom. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. Public comment – **none**
- D. Reading and approval of the previous meeting's minutes – September 15th, 2022. Motion to accept the meeting minutes from September 15th was made by L.Rausch with a 2nd by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **Eric is going to the Infrastructure Funding Meeting in B.G. on Monday 10/24/2022**

1) President

- a) Stantec – Tower Aeration update – **waiting on new Electric Panel that is on order, possibly 6 months out to receive**
- b) Water & Sewer Rules & Regs. Committee updates – **planning to work on this winter w/updated committee members**
- c) Policy & Past Resolution book organization – **Heather is working on**
- d) Employee Relations – **none**
- e) Budget Committee update – **none**
- f) Defiance Sewer contract – **Carl will present to Defiance**
- g) Worthington Cemetery – **none**
- h) Federal Grant Research 2463-334-0433 – **Eric, Lee, & Carl – going to infrastructure meeting**
- i) State Audit – **Reviewed – Excellent audit / no nonconformities**

2) Treasurer –

- a) Review of the Monthly Financial Reports for **September 2022**
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller, with a 2nd by L.Rausch. Vote as follows; Yea: L.Rausch, R.Beardsley, J.Beardsley, K.Miller, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**

3) District Manager-review District Manager's Monthly Report

- a) Water main break – **a few service line breaks & leaks. One main that needs to be checked on yet**
- b) New services-pending or in process – **2 possibilities**
- c) SCADA – update – **No updates**
- d) Infiltration & Leak detection – **Still planning on more smoke testing, possibly after big flush**
- e) Hydrant relocation for Watson Rd. – **Spring - Summer / 2023**
- f) Training plans – clerk, and field operators – **Heather – public record training coming up**
- g) Hr. meters installation update on results – **nothing**
- h) TTHM update – **results not back yet**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) Mini Excavator search – **still looking**
- k) **Would like to order extra grinder pumps to have on hand – Board agreed - OK'd 6 to order**

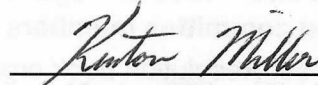
F. Additional Business –

G. Legal Counsel –

- H. Adjournment - A motion was made by R.Beardsley with a 2nd by K.Miller at 8:00pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:00pm.



Greg Schafer, District President



Kenton Miller, District Secretary