

# AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

**President-** Greg Schafer    **Vice President-** Jason Schafer    **Treasurer-** Janet Beardsley    **Secretary-** Kenton Miller  
**Members:** Rachael Beardsley, Lee Rausch, Ron Monteith    **Legal Counsel,** Carl Ireland

## EMPLOYEES

**District Manager-** Eric Wenzinger    **Clerk-** Heather Baker    **Field Operators-** Wes Wenner, Xavier Westrick

### MINUTES FOR THE BOARD MEETING ON SEPTEMBER 15<sup>TH</sup>, 2022 MEETING STARTED AT 7:20 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, and K.Miller . Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. Public comment – **none**
- D. Reading and approval of the previous meeting's minutes – August 18<sup>th</sup>, 2022. Motion to accept the meeting minutes from August 18<sup>th</sup> was made by L.Rausch with a 2<sup>nd</sup> by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **Thank You note from Ayersville School for the donation to the school pool.**

#### 1) President

- a) Stantec – Tower Aeration update – **started today 9/15/22 – Carl to notify EPA**
- b) Water & Sewer Rules & Regs. Committee updates – **planning to work on this winter w/updated committee members**
- c) Policy & Past Resolution book organization – **Heather is working on**
- d) Employee Relations – **none**
- e) Budget Committee update – **none**
- f) Committee assignments – review – **Motion to approve, all positions were filled. Motion was made by J.Beardsley with a 2<sup>nd</sup> by J.Schafer**
- g) Worthington Cemetery – **none**
- h) Federal Grant Research 2463-334-0433 – **Susan Schell – was with the EPA & is now with Arcadis, was present by zoom, to inform about loans available to the district**
  - 1) **Principle forgiveness – if we meet certain criteria – mainly health issue benefits to our consumers**

2) Treasurer –

a) Review of the Monthly Financial Reports for **August 2022**

- 1) bank statements
- 2) bank reconciliation
- 3) customer adjustment
- 4) wage and leave report
- 5) monthly payments
- 6) purchase orders
- 7) vendor list
- 8) Other reports - water and sewer billing report, appropriations, income, etc.

b) **Motion to approve monthly reports was made by J.Schafer, with a 2<sup>nd</sup> by K.Miller. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**

3) District Manager-review District Manager's Monthly Report


- a) Water main break – **none but several service line breaks**
- b) New services-pending or in process – none
- c) SCADA – update – **No updates**
- d) Infiltration & Leak detection – **Still planning on more smoke testing**
- e) Hydrant relocation for Watson Rd. **Summer - Fall / 2022**
- f) Training plans – clerk, and field operators – **Eric & guys – went to Defiance for 4hrs. of confined space training**
- g) Hr. meters installation update on results – **nothing**
- h) TTHM update – **Holding steady around 30ish**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) **Eric has been looking for a Mini Escavader**
  - 1) **Motion was made to allow Eric to search for but not to exceed 60K – including trailer, Motion was made by J.Schafer with a 2<sup>nd</sup> by J.Beardsley. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**


F. Additional Business –

G. Legal Counsel –

- i. **Defiance hit hydrant with mower sheering it off – Eric to stay in contact**
- ii. **Consideration on a sewer contract with Defiance – similar to the water contract, Carl is going to draft one up for the district**
- iii. **Stantec – will be in contact with more detailed bill for task #4 that was capped @ \$7500**

H. Adjournment - A motion was made by J.Schafer with a 2<sup>nd</sup> by R.Beardsley at 8:20pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:20pm.

  
\_\_\_\_\_  
Greg Schafer, District President

  
\_\_\_\_\_  
Kenton Miller, District Secretary