

# AYERSVILLE WATER AND SEWER DISTRICT

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13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President-** Greg Schafer    **Vice President-** Jason Schafer    **Treasurer-** Ronda Phillips    **Secretary-** Kenton Miller  
**Members:** Janet Beardsley, Rachael Beardsley, Lee Rausch                      **Legal Counsel,** Carl Ireland

## EMPLOYEES

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**District Manager-** Eric Wenzinger    **Clerk-** Heather Baker    **Field Operators-** Wes Wenner, Xavier Westrick

### MINUTES FOR THE BOARD MEETING ON MAY 19<sup>th</sup>, 2022 MEETING STARTED AT 7:20 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, and K.Miller. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. Public comment – **none**
- D. Reading and approval of the previous meeting's minutes – April 21<sup>st</sup>, 2022. Motion to accept the meeting minutes from April 21<sup>st</sup> was made by J.Beardsley, with a 2<sup>nd</sup> by J.Schafer. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **none**

#### 1) President

- a) Stantec – Tower Aeration update – **should be awarded loan approval soon**
  - 1) **Motion to accept Resolution #2205.02 Awarding contract for TTHM removal project was made by J.Schafer with a 2<sup>nd</sup> by L.Rausch. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**
- b) Water & Sewer Rules & Regs. Committee updates - **none**
- c) Policy & Past Resolution book organization – **Heather is working on**
- d) Employee Relations – **no new news**
- e) Budget Committee update – **signed resolution 2205.01, this resolution was voted on at our last meeting.**
- f) Defiance GAC System update - **90% Defiance water is going thru GAC, should be 100% in operation by the end of the month**
- g) Manhole Grouting – **Completed, Defiance has noticed a drop**
- h) Customer Invoicing – Holly Bodi – update – **She came in & signed agreement of \$50 extra each month until Pif.**

- i) Worthington Cemetery – **no update**
- j) Federal Grant Research 2463-334-0433 - **L.Rausch will reach out about: tower painting & Booster pump station.**
- k) Records Commission Meeting – **Met just before regular board meeting. No motions were required and no formal issues to report.**

2) **Treasurer** – Temporarily – **Greg Shafer**

- a) Review of the Monthly Financial Reports for April 2022
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by J.Beardsley, with a 2<sup>nd</sup> by R.Beardsley. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**

3) **District Manager-review District Manager's Monthly Report**

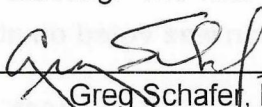
- a) Water main break – **nothing**
- b) New services-pending or in process – **Lance Roth 27821 APB – combine the 2 to 1 bill & 1 sewer charge. Legal document needed to inform if they sell.**
- c) SCADA – update – **Nothing as of yet**
- d) Infiltration & Leak detection – **APB-72, Blanc-0, N Doh-80, S Doh-17, Wat--1**
- e) Hydrant relocation for Watson Rd. **Spring - Summer / 2022**
- f) Training plans – clerk, and field operators – **Xavier took test just missed by 4**
- g) Hr. meters installation update on results – **ordered some more**
- h) TTHM update – **looking good**
- i) GPS Software for mapping valves and pipe – **continued progress**

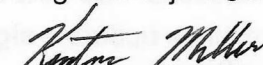
F. Enter executive session, in accordance with ORC 121.22 – **No need**

G. **Additional Business** –

H. **Legal Counsel** – **Had to file an extension – due to project not started.**

I. **Adjournment** - A motion was made by J.Schafer with a 2<sup>nd</sup> by J.Beardsley at 8:15pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:15pm.

  
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Greg Schafer, District President

  
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Kenton Miller, District Secretary