

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Rachael Beardsley, Lee Rausch **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON APRIL 21ST, 2022 MEETING STARTED AT 7:20 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- a. Carl did the swearing in of new Board Member – Lee Rausch
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, and R.Phillips. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. Public comment – **Holly Bodi – Complaint dispute on large bill of \$592, meter not sending information to District for correct actual billing. Once sending unit was replaced actual was much more than average being charged. Board discussed options for her: Option #1 – Bench test meter, if meter passes, she pays bench test charge. If meter fails, District will pay for the testing. Option #2 – split cost @ \$300 & she would need to pay \$50 a month on top of her regular bill for 6 months to catch up. Eric & Heather to get a letter around to explain her options.**
- D. Reading and approval of the previous meeting's minutes – March 17th, 2022. Motion to accept the meeting minutes from March 17th was made by J.Beardsley, with a 2nd by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **Ayersville School Campaign Committee wanted District to contribute, the Board declined contribution toward the school levy campaign.**

1) President

- a) Stantec – Tower Aeration update –**Resolution #2204-1 Noticing the District's intent to make a tentative BID award subject to final approval of funding from the EPA. Motion was made to approve Resolution #2204-1 was made by J.Beardsley with a 2nd by R.Beardsley. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried**
- b) Water & Sewer Rules & Regs. Committee updates - none
- c) Policy & Resolution book organization – none

- d) Employee Relations – **Medical insurance renewal, Dave Walter & Ben Oatly from First Insurance were present by Zoom to answer any renewal questions. The Board recommended Option #3 w/Anthem plus the addition of Everside Clinic. Motion to accept this renewal for AWSD employees was made by J.Beardsley with a 2nd by L.Rausch. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**
- e) Budget Committee update – **Rate study – Rate increase – Committee recommendation is for water side of \$1.50/base useage & for the sewer side of \$5.50/edu. Motion to accept the Committee’s recommendation was made by J.Beardsley with a 2nd by K.Miller. Vote was all in favor, with none opposed. Motion carried.**
- f) Defiance GAC System update - **80% Defiance water is going thru GAC**
- g) Manhole Grouting – **Authorization was given to Eric to enter into a contract with the Grouting Co. Motion was made by J.Schafer with a 2nd by L.Rausch. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**
- h) New Board Member – Lee Rausch
- i) Customer Invoicing – Holly Bodi
- j) Electric Service Supplier – rate change – **Motion to Authorize Eric to enter a 3 yr. contract for an electric rate from current: .16249/KWH to .07228/KWH. Motion was made by G.Schafer with a 2nd by R.Beardsley. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**
- k) Worthington Cemetery – update – **currently at a stand still**
- l) Federal Grant Research 2463-334-0433 - **L.Rausch will look into**
- m) Summer part time help needs – **not at this time**
- n) Past Resolution Notebook – Heather is to work on
- o) Ronda’s Resignation from the Board

2) Treasurer

- a) Review of the Monthly Financial Reports for March 2022
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller, with a 2nd by J.Beardsley. Vote as follows; Yea: J.Schafer, L.Rausch, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.**

3) District Manager-review District Manager’s Monthly Report

- a) Water main break – **nothing**
- b) New services-pending or in process – **nothing new**
- c) SCADA – update – **Eric to check on**
- d) Infiltration & Leak detection –


- e) Hydrant relocation for Watson Rd. **Spring - Summer / 2022**
- f) Training plans – clerk, and field operators – **poss. confined space**
- g) Hr. meters installation update on results – **No Update**
- h) TTHM update – **Defiance GAC @ 80% up and running is effectively dropping our numbers.**
- i) GPS Software for mapping valves and pipe – **continued progress**

F. Enter executive session, in accordance with ORC 121.22 – **No need**


G. **Additional Business** –

H. **Legal Counsel** – Records Commission meeting MAY before regular Board meeting @ 6:30pm

I. **Adjournment** - A motion was made by J.Schafer with a 2nd by R.Beardsley at 9:00pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 9:00pm.



Greg Schafer, District President



Kenton Miller, District Secretary

