

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON MARCH 17th, 2022 MEETING STARTED AT 7:20 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, R.Beardsley, J.Beardsley, K.Miller, and R.Phillips. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. Public comment – **none**
- D. Reading and approval of the previous meeting's minutes – February 17th, 2021. Motion to accept the meeting minutes from February 17th was made by J.Beardsley, with a 2nd by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **Ayersville Community Career Day, the Board approved that if Eric felt it was something he would be interested in being a part of, we were open to him going if he decides to.**

1) President

- a) Stantec –
- b) Water & Sewer Rules & Regs. Committee updates - **none**
- c) Policy & Resolution book organization - **none**
- d) Employee Relations – **Will be meeting soon to discuss Medical renewal for next month**
- e) Budget Committee update – **meeting set for 3/30/2022 @ 5pm**

2) Treasurer

- a) Review of the Monthly Financial Reports for February 2022
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments

- 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by R.Beardsley, with a 2nd by R.Phillips. Vote as follows; Yea: R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried
- c) Motion to increase Budget amount for the deposits applied to line item **5871-539-620-000** (Deposits Applied) by \$29,925.77 to cover the necessary adjustment in the UAN. Motion was made by R.Phillips with a 2nd by J.Beardsley. Vote as follows; Yea: R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) **District Manager-review District Manager's Monthly Report**

- a) Water main break – **none**
- b) New services-pending or in process – **new water & sewer APB**
- c) EJP progress – **Finished 3 visits to train / correct issues and reprogram meters. New comm link and upgraded outdated hand helds to tablets**
- d) SCADA – update - **nothing**
- e) Infiltration & Leak detection – **Manhole inspection March 22/2022: 4 to grout, 3 shifted, 2 repaired, 4 need raised**
- f) Hydrant relocation for Watson Rd. **Spring - Summer / 2022**
- g) Training plans – clerk, and field operators – **Guys are still studying**
- h) Hr. meters installation update on results – **No Update**
- i) TTHM update – **DWTP GAC filter partially online going to take more frequent samples and flush system once numbers have dropped**
- j) GPS Software for mapping valves and pipe – **continued progress**

F. Enter executive session, in accordance with ORC 121.22 – **No need**

G. **Additional Business** – Brian Berry turned in his resignation on Mon. 3/14/2022. Thank You to Brian for his community service on the board.

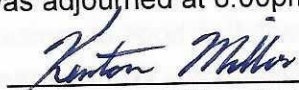
H. **Legal Counsel** – Library – cemetery issue @ a stand still for now

- **Records Commission meeting will be right before May's board meeting**

I. **Adjournment** - A motion was made by K.Miller with a 2nd by J.Beardsley at 8:00pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:00pm.



 Greg Schafer, District President



 Kenton Miller, District Secretary