

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON FEBUARY 17th, 2022 MEETING STARTED AT 7:20 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:20pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, K.Miller, and by zoom J.Beardsley and R.Phillips. Also in attendance were Heather Baker (Clerk) and by zoom Carl Ireland (District Attorney).
- C. Public comment – **none**
- D. Reading and approval of the previous meeting's minutes – December 16th, 2021. Motion to accept the meeting minutes from December 16th was made by J.Schafer, with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **none**

1) President

- a) Stantec – **status on contract bidding & long lead time on equipment needed**
- b) Water & Sewer Rules & Regs. Committee updates - **none**
- c) Policy & Resolution book organization - **none**
- d) Employee Relations – **no update**
- e) Budget Committee update – **working on a rate study for water & sewer**

2) Treasurer

- a) Review of the Monthly Financial Reports for January, 2022
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments

- 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2nd by J.Beardsley. Vote as follows; Yea: J.Schafer, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) **District Manager-review District Manager's Monthly Report**

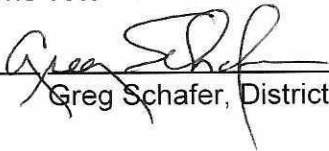
- a) Water main break – **Curb box repaired on Dohoney**
- b) New services-pending or in process –
- c) EJP progress –
- d) SCADA – update
- e) Infiltration & Leak detection –
- f) Hydrant relocation for Watson Rd. **Spring - Summer / 2022**
- g) Training plans – clerk, and field operators – **Wes tried for class 1 water / not successful**
- h) Hr. meters installation update on results -
- i) TTHM update –
- j) GPS Software for mapping valves and pipe – **ongoing**
- k) COVID 19 –

F. Enter executive session, in accordance with ORC 121.22 – **No need**

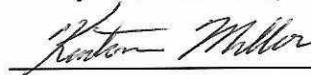
G. Additional Business – Resolution # 2202-1 to certify delinquent water and sewer charges to the Defiance County Auditor. Motion to approve this resolution was made by J.Beardsley with a 2nd by R.Phillips. Vote as follows; Yea: J.Schafer, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

H. **Legal Counsel** –

I. **Adjournment** - A motion was made by J.Schafer with a 2nd by K.Miller at 7:43pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:43pm.



Greg Schafer, District President



Kenton Miller, District Secretary