

# AYERSVILLE WATER AND SEWER DISTRICT

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PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## **BOARD**

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**President,** Greg Schafer **Vice President,** Jason Schafer **Treasurer,** Ronda Phillips **Secretary,** Kenton Miller  
**Members:** Janet Beardsley, Brian Berry, Rachel Beardsley **Legal Counsel,** Carl Ireland

## **EMPLOYEES**

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**District Manager,** Eric Wenzinger **Clerk,** Heather Baker **Field Operators,** Wes Wenner, Xavier Westrick

### **AGENDA FOR THE BOARD MEETING ON FEBUARY 17<sup>th</sup>, 2022 MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — January 20<sup>th</sup>, 2022
- E. Correspondence –
  - i) **President**
    - a) Stantec –
    - b) Water & Sewer Rules & Regs. Committee - updates
    - c) Policy & Resolution book organization
    - d) Employee Relations – manual update
    - e) Budget Committee update -
  - ii) **Treasurer**
    - a) Review of the Monthly Financial Reports for January, 2022
      - 1) bank statements
      - 2) bank reconciliation
      - 3) customer adjustment
      - 4) wage and leave report
      - 5) monthly payments

- 6) purchase orders
- 7) vendor list
- 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process
- c) EJP progress -
- d) SCADA – update
- e) Infiltration & Leak detection – South Dohoney & other places
- f) Hydrant relocation for Watson Rd. **Spring – Summer / 2022**
- g) Training plans – clerk, and field operators
- h) Hr. meters installation update on results
- i) TTHM update -
- j) GPS Software for mapping valves and pipe – update
- k) COVID 19 – any issues

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. **Additional Business-**

H. **Legal Counsel-**

I. **Adjournment -**