

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON JANUARY 20th, 2022 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, B.Berry, R.Beardsley, J.Beardsley, and R.Phillips. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk) and by zoom Carl Ireland (District Attorney).
- C. Public comment – **Cara Potter – Defiance Library – discussed Worthington Cemetery Project, Cara to provide a release letter to Carl to review, Carl to write an agreement letter for Tenent.**
- D. Reading and approval of the previous meeting's minutes – December 16th, 2021. Motion to accept the meeting minutes from December 16th was made by J.Schafer, with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **Ohio EPA – conditional license to operate, USDA letter – acknowledgement letter for loan payoff in 2020**

1) President

- a) Stantec – **Resolution # 2201-01 for Advertising the Water Resource Project. Motion was made to accept this Resolution by J.Beardsley, with a 2nd by J.Schafer. Vote was all in favor, with none opposed. Motion carried.**
- b) Water & Sewer Rules & Regs. Committee updates - **none**
- c) Policy & Resolution book organization - **none**
- d) Employee Relations – **no update**
- e) Budget Committee update – **to start a rate study for water & sewer**

2) Treasurer

- a) Review of the Monthly Financial Reports for December, 2021
 - 1) bank statements
 - 2) bank reconciliation

- 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by J.Beardsley, with a 2nd by R.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) **District Manager-review District Manager's Monthly Report**

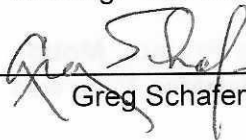
- a) Water main break – **had 2 leaks on Dahoney Rd. to be repaired**
- b) New services-pending or in process – **no new services**
- c) EJP progress – **Shut down on Monday & Reboot; if successful, we can turn off old system permanently**
- d) SCADA – update **New RTU installed**
- e) Infiltration & Leak detection – **nothing new**
- f) Hydrant relocation for Watson Rd. **Spring - Summer / 2022**
- g) Training plans – clerk, and field operators – **UAN training for Heather; Wes signed up to take his exam for Class 1 Water; Xavier is also studying**
- h) Hr. meters installation update on results – **nothing new**
- i) TTHM update – **still up 3mo. Moving avg.**
- j) GPS Software for mapping valves and pipe – **ongoing**
- k) COVID 19 – **Wes – out for 5 days, Xavier was sick at the same time**

F. Enter executive session, in accordance with ORC 121.22 –

G. **Additional Business** – Motion to approve president to sign bid assistance of \$5500 for task #3. Motion was made by J.Schafer with a 2nd by J.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

H. **Legal Counsel** –

I. **Adjournment** - A motion was made by J.Schafer with a 2nd by J.Beardsley at 8:15pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:15pm.



Greg Schafer, District President



Kenton Miller, District Secretary