

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON NOVEMBER 18TH, 2021 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips. Also in attendance were Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- C. Public comment - **none**
- D. Reading and approval of the previous meeting's minutes – October 21st, 2021. Motion to accept the meeting minutes from October 21st was made by J.Schafer, with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **none**

1) President

- a) Stantec – **nothing new**
- b) Water & Sewer Rules & Regs. Committee updates - **none**
- c) Policy & Resolution book organization - **none**
- d) Employee Relations – **none**
- e) Budget Committee update –
- f) Proposed Edits to Water Agreement from Defiance – **Carl has conference call set for Wednesday 11/24/2021 to discuss proposed term**

2) Treasurer

- a) Review of the Monthly Financial Reports for October, 2021
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report

- 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by J.Beardsley, with a 2nd by R.Phillips. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) **District Manager-review District Manager's Monthly Report**

- a) Water main break – **None**
- b) New services-pending or in process – **nothing new this month**
- c) EJP progress – **Came out to train AWSD personel**
- d) SCADA – **no update**
- e) Infiltration & Leak detection – **nothing new**
- f) Hydrant relocation for Watson Rd. **Spring - Summer / 2022**
- g) Training plans – clerk, and field operators – **Heather, UAN training online / Refresher OSHA 30 for the guys**
- h) Hr. meters installation update on results – **on going – nothing new**
- i) TTHM update – **no update**
- j) Water usage? **Increased due to flushing**
- k) GPS Software for mapping valves and pipe – **updating continuously**
- l) COVID 19 – **none**
- m) Alert system for AWSD update – **nothing, waiting on them to get back with Heather**

F. Enter executive session, in accordance with ORC 121.22 – **None**

G. **Additional Business** – Eric got quotes from Wagner Metal Roofing for \$26,785, to replace AWSD office roof – Brown, with the possibility of being done in 4-6 weeks

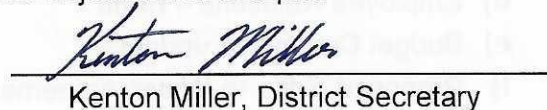
- a. **Motion was made to authorize Eric to enter a contract to git-R-done**
- b. **Motion was made by R.Phillips with a 2nd by R.Beardsley.** Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

H. **Legal Counsel** – **Nothing new**

I. **Adjournment** - A motion was made by J.Schafer with a 2nd by K.Miller at 8:12pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:12pm.



Greg Schafer, District President



Kenton Miller, District Secretary