

# AYERSVILLE WATER AND SEWER DISTRICT

---

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

---

**President**, Greg Schafer **Vice President**, Jason Schafer **Treasurer**, Ronda Phillips **Secretary**, Kenton Miller  
**Members**: Janet Beardsley, Brian Berry, Rachel Beardsley **Legal Counsel**, Carl Ireland

## EMPLOYEES

---

**District Manager**, Eric Wenzinger **Clerk**, Heather Baker **Field Operators**, Wes Wenner, Xavier Westrick

### AGENDA FOR THE BOARD MEETING ON November 18<sup>th</sup>, 2021 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — October 21<sup>st</sup>, 2021
- E. Correspondence –

#### i) **President**

- a) Stantec –
- b) Water & Sewer Rules & Regs. Committee - updates
- c) Policy & Resolution book organization
- d) Employee Relations – manual update
- e) Budget Committee update -
- f) Proposed Edits to Water Agreement from Defiance - **Carl to present**

#### ii) **Treasurer**

- a) Review of the Monthly Financial Reports for October, 2021
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment

- 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process
- c) EJP progress -
- d) SCADA – update
- e) Infiltration & Leak detection – South Dohoney & other places
- f) Hydrant relocation for Watson Rd. **Spring – Summer / 2022**
- g) Training plans – clerk, and field operators
- h) Hr. meters installation update on results
- i) TTHM update -
- j) Water usage?
- k) GPS Software for mapping valves and pipe – update
- l) COVID 19 – any issues
- m) Alert system for AWSO update -

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. Additional Business-

H. Legal Counsel-

I. Adjournment -