

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON OCTOBER 21ST, 2021 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips. Also in attendance were Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- C. Public comment – Kyle Brown – discussion about property that he is going to remove house for a year, and build approximately a year from now, and would like to disconnect from sewer so he doesn't have to continue paying sewer charges until house is built & would like to move the grinder pump before house is built.
- D. Reading and approval of the previous meeting's minutes – September 16th, 2021. Motion to accept the meeting minutes from September 16th was made by J.Schafer, with a 2nd by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **Letter from Bernie Hielshorn about finding cemetery on District property**
 - a. **Carl will contact Bernie & Renna**

1) President

- a) Stantec – **loan application has been approved for \$46,114**
- b) Water & Sewer Rules & Regs. Committee updates - **none**
- c) Policy & Resolution book organization - **none**
- d) Employee Relations – **none**
- e) Budget Committee update – **needed approval for high level budget to go to County**
 - 1) **Motion was made to approve high level budget by J.Beardsley with a 2nd by R.Phillips. Vote was all in favor, with none opposed. Motion carried.**
- f) Proposed Edits to Water Agreement from Defiance – **Carl stated that we are pretty close, we just need to pick a term, 30 yr. term was picked. Carl will present agreement at our next meeting on November 18th / and Board can decide in our December meeting.**

2) Treasurer

- a) Review of the Monthly Financial Reports for September, 2021
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2nd by J.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) **District Manager-review District Manager's Monthly Report**

- a) Water main break – **None**
- b) New services-pending or in process – **Dohoney W & S same side, and west of SR15**
- c) EJP progress – **Still waiting to hear back from them**
- d) SCADA – **no update, still waiting**
- e) Infiltration & Leak detection – **smoke testing, found another hole on Dohoney by main**
- f) Hydrant relocation for Watson Rd. **Spring - Summer / 2022**
- g) Training plans – clerk, and field operators – **pump training, for Wes & Xavier possibly**
- h) Hr. meters installation update on results – **on going**
- i) TTHM update – **125 - 124**
- j) Water usage? **Not much different**
- k) GPS Software for mapping valves and pipe – **updating continuously**
- l) COVID 19 – **no issues**
- m) Alert system for AWSD update – **Customers will be able to choose what informational alerts they want to be notified of. Heather still working on!**
- n) **Eric, after January, 2022 roof quotes, and mini excavator, possibilities**

F. Enter executive session, in accordance with ORC 121.22 – **None**

G. **Legal Counsel** – **None**

H. **Adjournment** - A motion was made by R.Phillips with a 2nd by J.Schafer at 8:10pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:10pm.



Greg Schafer, District President



Kenton Miller, District Secretary