

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON SEPTEMBER 16TH, 2021 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C. Public comment – none
- D. Reading and approval of the previous meeting's minutes – August 19th, 2021. Motion to accept the meeting minutes from August 19th was made by R.Phillips, with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – **1) Update on John & Virginia Vogel, situation has been taken care of by Eric. 2) Letter concerning District farm leased property – waiting until land is harvested**

1) President

- a) Stantec – **Justin Batt zoomed in w/update**
- b) Water & Sewer Rules & Regs. Committee updates - **none**
- c) Policy & Resolution book organization - **none**
- d) Employee Relations – **none**
- e) Proposed Edits to Water Agreement from Defiance – **Carl will email w/updates to board members as needed before our next meeting.**

2) Treasurer

- a) Review of the Monthly Financial Reports for August, 2021
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report

- 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K. Miller, with a 2nd by J. Schafer. Vote as follows; Yea: J. Schafer, B. Berry, R. Beardsley, J. Beardsley, K. Miller, R. Phillips, and G. Schafer. Vote was all in favor, with none opposed. Motion carried

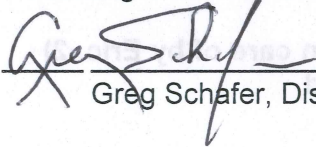
3) **District Manager-review District Manager's Monthly Report**

- a) Water main break – **None, have had a few leaks**
- b) New services-pending or in process – **Highland Center – new water service**
- c) EJP progress – **Waiting to hear from them**
- d) SCADA – **no update, still waiting**
- e) Infiltration & Leak detection – **Continuously looking, plans on more smoke testing**
- f) Hydrant relocation for Watson Rd. **Fall / 2021**
- g) Training plans – clerk, and field operators – **Nothing new, everyone is current**
- h) Hr. meters installation update on results – **on going**
- i) TTHM update – still a little high from Defiance
- j) Water usage? **Defiance installed new meter – usage went down**
- k) GPS Software for mapping valves and pipe – **updating continuously**
- l) COVID 19 – **Heather was Quarantined, locked down office and sanitized, to play it safe**
- m) Alert system for AWSD update – **Customers will be able to choose what informational alerts they want to be notified of. Heather still working on!**


F. Enter executive session, in accordance with ORC 121.22 – **None**

G. **Legal Counsel** – **None**

H. **Adjournment** - A motion was made by J. Schafer with a 2nd by J. Beardsley at 7:45pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:45pm.



Greg Schafer, District President



Kenton Miller, District Secretary