

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON AUGUST 19TH, 2021 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (District Attorney).
- C. Public comment – none
- D. Reading and approval of the previous meeting's minutes – July 15th, 2021. Motion to accept the meeting minutes from July 15th was made by R.Phillips, with a 2nd by K.Miller. Vote was all in favor, with none opposed. Motion carried.
- E. Insurance – updated – **completed, renewed**
- F. Correspondence – 1) **Letter from John & Virginia Vogel – meter not working – Board agreed to stop late fees. Eric will address in person.** 2) **Letter concerning District farm leased property – waiting until land is harvested**

1) President

- a) Stantec – **Working on engineering & cost for tower work to be done**
- b) Water & Sewer Rules & Regs. Committee updates - **none**
- c) Policy & Resolution book organization - **none**
- d) Employee Relations – **none**
- e) Proposed Edits to Water Agreement from Defiance – **Board will go over and discuss at next meeting**

2) Treasurer

- a) Review of the Monthly Financial Reports for July, 2021
 - 1) bank statements
 - 2) bank reconciliation

- 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by J.Beardsley, with a 2nd by R.Phillips. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) District Manager-review District Manager's Monthly Report

- a) Water main break – **None**
- b) New services-pending or in process – **No changes**
- c) EJP progress – **No changes**
- d) SCADA – **no update, still waiting**
- e) Infiltration & Leak detection – **Continuously looking**
- f) Hydrant relocation for Watson Rd. **Summer 2021**
- g) Training plans – clerk, and field operators – **Nothing new**
- h) Hr. meters installation update on results –
- i) TTHM update –
- j) Water usage?
- k) GPS Software for mapping valves and pipe – **updating continuously**
- l) COVID 19 – **None**
- m) Alert system for AWSO update – **Customers will be able to choose what informational alerts they want to be notified of.**

G. Enter executive session, in accordance with ORC 121.22 – **None**

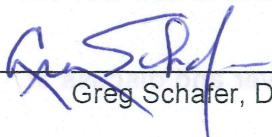
H. Additional Business – Resolution #2108-1 – To certify Phase A assessments to the Defiance County Auditor. Motion to approve this resolution was made by J.Schafer, with a 2nd by J.Beardsley. Vote was 7 yes – 0 no. Resolution #2108-1 approved.

Resolution #2108-2 – To certify Delinquent Water & Sewer charges to the Defiance County Auditor. Motion to approve this resolution was made by K.Miller, with a 2nd by J.Beardsley. Vote was 7 yes – 0 no. Resolution #2108-2 approved

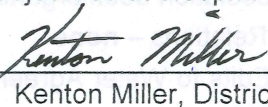
PS: A copy of both of these Resolutions will be attached

I. Legal Counsel – **None**

J. Adjournment - A motion was made by R.Phillips with a 2nd by J.Schafer at 8:30pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:30pm.



Greg Schafer, District President



Kenton Miller, District Secretary