

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Wes Wenner, Xavier Westrick

MINUTES FOR THE BOARD MEETING ON JULY 15TH, 2021 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips. Also in attendance were Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- C. Public comment – none
- D. Reading and approval of the previous meeting's minutes – June 17th, 2021. Motion to accept the meeting minutes from June 17th was made by J.Schafer, with a 2nd by K.Miller. Vote was all in favor, with none opposed. Motion carried.
- E. Insurance – Property & Liability insurance renewal through Conrad Beck. Current Policy from 2020 was \$9316. Renewal Policy for 2021 is \$9409. **Motion was made to accept the insurance policy renewal to include the 3 year renewal offer. Motion was made by R.Phillips with a 2nd by J.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried**
- F. Correspondence – **letter from the auditor, reminder notice**
 - 1) **President**
 - a) Stantec – Eric sent in application for loan application
 - b) Water & Sewer Rules & Regs. Committee updates - none
 - c) Policy & Resolution book organization
 - d) Employee Relations – none
 - 2) **Treasurer**
 - a) Review of the Monthly Financial Reports for June, 2021
 - 1) bank statements
 - 2) bank reconciliation

- 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by J.Beardsley, with a 2nd by R.Phillips. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

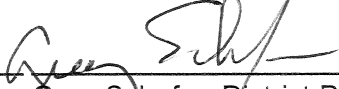
3) **District Manager-review District Manager's Monthly Report**

- a) Water main break – **None**
- b) New services-pending or in process – **None**
- c) EJP progress – **Very soon**
- d) SCADA – **no update, still waiting**
- e) Infiltration & Leak detection – **Continuously looking**
- f) Hydrant relocation for Watson Rd. **Summer 2021**
- g) Training plans – clerk, and field operators – **Nothing new**
- h) Hr. meters installation update on results – **moved a few around to get readings from other places**
- i) TTHM update – **MCL coming from Defiance was over 100+ and so was ours, worst ever. Letter will be going out**
- j) Water usage? **High from flushing**
- k) GPS Software for mapping valves and pipe – **updating continuously**
- l) COVID 19 – **No issues**
- m) **Alert system for AWSD update – Heather working on**
- n) **Painting hydrants, grinder pump repair – had a lot to change in the last few weeks, flushing 21st, a few water leaks on customers end ST RT 15 was a strange one, Chlorine from dwtp has been low and had to turn on injector and change all hose connections**


G. Enter executive session, in accordance with ORC 121.22 - **None**

H. **Legal Counsel** –

I. **Adjournment** - A motion was made by J.Schafer with a 2nd by K.Miller at 7:48pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:48pm.



 Greg Schafer, District President



 Kenton Miller, District Secretary