

# AYERSVILLE WATER AND SEWER DISTRICT

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PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## **BOARD**

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**President**, Greg Schafer **Vice President**, Jason Schafer **Treasurer**, Ronda Phillips **Secretary**, Kenton Miller  
**Members**: Janet Beardsley, Brian Berry, Rachel Beardsley **Legal Counsel**, Carl Ireland

## **EMPLOYEES**

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**District Manager**, Eric Wenzinger **Clerk**, Heather Baker **Field Operators**, Wes Wenner, Xavier Westrick

### **AGENDA FOR THE BOARD MEETING ON JUNE 17<sup>th</sup>, 2021 MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.
  - i) Dale Sandelben on 15713 Highland Center said he will be attending our board meeting to discuss an issue he has with boil advisory's and having to change his water filter
- D. Reading and approval of the previous meeting's minutes — May 20<sup>th</sup> , 2021
- E. Correspondence
  - i) **President**
    - a) Stantec – will be Zooming in to go over there scope of services
    - b) Water & Sewer Rules & Regs. Committee - updates
    - c) Policy & Resolution book organization
    - d) Employee Relations – manual update
  - ii) **Treasurer**
    - a) Review of the Monthly Financial Reports for May, 2021
      - 1) bank statements
      - 2) bank reconciliation

- 3) customer adjustment
  - 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process
- c) EJP progress -
- d) Air release valves- ongoing maintenance -
- e) SCADA – update
- f) Infiltration & Leak detection – South Dohoney & other places
- g) Hydrant relocation for Watson Rd. **Spring/Summer 2021**
- h) Training plans – clerk, and field operators
- i) Hr. meters installation update on results
- j) TTHM update -
- k) Water usage?
- l) GPS Software for mapping valves and pipe – update
- m) COVID 19 – any issues

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. **Additional Business-**

H. **Legal Counsel-**

I. **Adjournment -**