

# AYERSVILLE WATER AND SEWER DISTRICT

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13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President-** Greg Schafer    **Vice President-** Jason Schafer    **Treasurer-** Ronda Phillips    **Secretary-** Kenton Miller  
**Members:** Janet Beardsley, Brian Berry, Rachael Beardsley                      **Legal Counsel,** Carl Ireland

## EMPLOYEES

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**District Manager-** Eric Wenzinger    **Clerk-** Heather Baker    **Field Operators-** Wes Wenner, Xavier Westrick

### **MINUTES FOR THE BOARD MEETING ON MAY 20<sup>TH</sup>, 2021 MEETING STARTED AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and by zoom B.Berry. Also in attendance were Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- C. Public comment – none
- D. Reading and approval of the previous meeting's minutes – April 15<sup>th</sup>, 2021. Motion to accept the meeting minutes from April 15<sup>th</sup> was made by J.Beardsley, with a 2<sup>nd</sup> by R.Phillips. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – Rena Hopper – pertaining to the Districts property that has a cemetery on it. Would like to walk the property and try to put some sort of signage up of its existence.

#### 1) President

- a) Stantec – Discussion over the past several months between Stantec and the EPA, it has been approved by the EPA to switch from a skid aeration costing the District >\$500K to a tower aeration system that would cost the District <\$68K. Reference was made of a Resolution #2105-1 to be approved by the Board to give authorization to G.Schafer if a change order with the Consultant is necessary. Motion was made to approve Resolution #2105-1 by R.Phillips with a 2<sup>nd</sup> by R.Beardsley. Vote as follows; Yea: R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was in favor, with B.Berry abstained. Motion carried
- b) Water & Sewer Rules & Regs. Committee updates - none
- c) Policy & Resolution book organization
- d) Employee Relations – manual update – **Audit recommendations need added**

e) Insurance renewal – completed

2) Treasurer

a) Review of the Monthly Financial Reports for April 2021

- 1) bank statements
- 2) bank reconciliation
- 3) customer adjustment
- 4) wage and leave report
- 5) monthly payments
- 6) purchase orders
- 7) vendor list
- 8) Other reports - water and sewer billing report, appropriations, income, etc.

b) Motion to approve monthly reports was made by K.Miller, with a 2<sup>nd</sup> by J.Beardsley. Vote as follows; Yea: B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

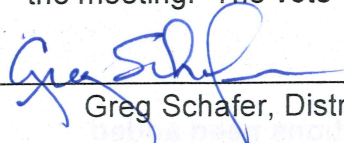
3) District Manager-review District Manager's Monthly Report

- a) Water main break – None, curb box repair on SR66 & corp. stop re[air + new taps for trailers
- b) New services – None
- c) EJP progress – Finishing up data transfer should be online in the next week hopefully
- d) SCADA – Still haven't received anything back from Bergen
- e) Infiltration & Leak detection – Start smoke testing soon
- f) Hydrant relocation for Watson Rd. Spring/Summer 2021
- g) Training plans – clerk, and field operators – Wes & Xavier have completed Water distribution course. Xavier completed a confined space course. Heather & Eric will be doing a training on the Sensus software on the 27<sup>th</sup>
- h) Hr. meters installation update on results – Moved one to SR66 where we have changed multiple grinder pumps. Letter to residence?? Good idea!
- i) TTHM update – Letters sent today the 20<sup>th</sup>
- j) Water usage? Feb. 3.04MG, Mar. 3.13MG, April 2.69MG, May TD AVG. 2.64MG
- k) GPS Software for mapping valves and pipe – Continued progress
- l) COVID 19 – No issues, as mask wearing is lifted – employees should still have them available in case resident insist they need to wear
- m) Asphalt sealing Hill Asphalt, air duct cleaning, Pringles installing new meters

F. Enter executive session, in accordance with ORC 121.22

G. Legal Counsel – Nothing new to report

H. Adjournment - A motion was made by R.Phillips with a 2<sup>nd</sup> by J.Beardsley at 8:12pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:12pm.



Greg Schafer, District President



Kenton Miller, District Secretary