

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President**, Jason Schafer **Treasurer**, Ronda Phillips **Secretary**, Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachel Beardsley **Legal Counsel**, Carl Ireland

EMPLOYEES

District Manager, Eric Wenzinger **Clerk**, Heather Baker **Field Operators**, Wes Wenner, Xavier Westrick

AGENDA FOR THE BOARD MEETING ON MAY 20th, 2021 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.
- D. Reading and approval of the previous meeting's minutes — April 15th , 2021
- E. Correspondence
 - i) **President**
 - a) Stantec – will be Zooming in to go over there scope of services
 - b) Water & Sewer Rules & Regs. Committee - updates
 - c) Policy & Resolution book organization
 - d) Employee Relations – manual update
 - e) Insurance renewal - update
 - ii) **Treasurer**
 - a) Review of the Monthly Financial Reports for April, 2021
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report

- 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process
- c) EJP progress -
- d) Air release valves- ongoing maintenance -
- e) SCADA – update
- f) Infiltration & Leak detection – South Dohoney & other places
- g) Hydrant relocation for Watson Rd. **Spring/Summer 2021**
- h) Training plans – clerk, and field operators
- i) Hr. meters installation update on results
- j) TTHM update -
- k) Water usage?
- l) GPS Software for mapping valves and pipe – update
- m) COVID 19 – any issues

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. **Additional Business-**

H. **Legal Counsel-**

I. **Adjournment -**