

# AYERSVILLE WATER AND SEWER DISTRICT

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13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President-** Greg Schafer    **Vice President-** Jason Schafer    **Treasurer-** Ronda Phillips    **Secretary-** Kenton Miller  
**Members:** Janet Beardsley, Brian Berry, Rachael Beardsley                      **Legal Counsel,** Carl Ireland

## EMPLOYEES

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**District Manager-** Eric Wenzinger    **Clerk-** Heather Baker    **Field Operators-** Wes Wenner, Xavier Westrick

### **MINUTES FOR THE BOARD MEETING ON APRIL 15<sup>TH</sup>, 2021 MEETING STARTED AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and by zoom J.Schafer, and B.Berry. Also in attendance were Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- C. Public comment – none
- D. Reading and approval of the previous meeting's minutes – March 18<sup>th</sup>, 2021. Motion to accept the meeting minutes from February 18<sup>th</sup> was made by R.Phillips, with a 2<sup>nd</sup> by J.Schafer. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – Rena Hopper – pertaining to the Districts property that has a cemetery on it. Would like to look into putting some sort of signage up of its existence.

#### 1) President

- a) Stantec – **EPA asked for more detail as to why 6 months extension is needed**
- b) Water & Sewer Rules & Regs. Committee – **work in progress**
- c) Policy & Resolution book organization
- d) Employee Relations – manual update – **Audit recommendations need added**
- e) **Insurance renewal – ER will need to meet this coming week to discuss employee insurance renewal**
  - 1) **Motion to authorize the ER committee to make a decision on renewal was made by G.Schafer with a 2<sup>nd</sup> by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

2) Treasurer

- a) Review of the Monthly Financial Reports for March 2021
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2<sup>nd</sup> by J.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) District Manager-review District Manager's Monthly Report

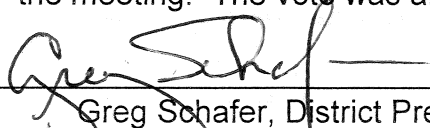
- a) Water main break – **None**
- b) New services – **2 water taps and 2 sewer taps Bowman & Watson completed last week and this week**
- c) EJP progress – **No update**
- d) Air release valves- **ongoing**
- e) SCADA – **Bergren getting quotes**
- f) Infiltration & Leak detection – **more smoke testing to be done this month**
- g) Hydrant relocation for Watson Rd. **Spring/Summer 2021**
- h) Training plans – clerk, and field operators – **Wes & Xavier Water distribution**
- i) Hr. meters installation update on results **would like to install more**
- j) TTHM update – **66 & 67 Avg. for both is 81**
- k) Water usage? **March Avg. 101,000, Feb 108,000 so far April Avg. 96,000**
- l) GPS Software for mapping valves and pipe – **Ongoing**
- m) COVID 19 – **No issues**

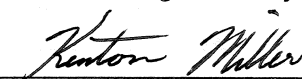
F. Enter executive session, in accordance with ORC 121.22

G. Additional Business – Congratulations to Eric on getting his Class 2 Wastewater Operator License

H. Legal Counsel – Nothing new to report

I. Adjournment - A motion was made by R.Phillips with a 2<sup>nd</sup> by R.Beardsley at 7:50pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:50pm.

  
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Greg Schafer, District President

  
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Kenton Miller, District Secretary