

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON JANUARY 21st, 2021 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: K.Miller, R.Phillips, J.Schafer, and G.Schafer by zoom J.Beardsley, R.Beardsley, and B.Berry
- C. Also in attendance were Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- D. Public comment – none
- E. Reading and approval of the previous meeting's minutes – December 17th, 2020. Motion to accept the meeting minutes from December 17th was made by J.Beardsley, with a 2nd by K.Miller. Vote was all in favor, with none opposed. Motion carried.
- F. Correspondence – Received a letter from Ohio EPA, Letter of License to Operate
 - 1) **President**
 - a) Stantec – **Waiting to hear back from EPA**
 - b) Water & Sewer Rules & Regs. Committee - need reviewed & brought to the board for review & vote on the updates
 - c) Policy & Resolution book organization
 - d) Audit Committee Report
 - e) Employee Relations – manual update
 - f) Officer Nominations – **Motion to have the officers remain the same as 2020 for 2021. Motion was made by J.Schafer with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
 - g) Committee assignments – **Motion was made to have the Committee assignments remain the same as 2020 for 2021. Motion was made by R.Phillips with a 2nd R.Beardsley. Vote was all in favor, with none opposed. Motion carried.**

- h) USDA Sewer Loan Payoff – Ronda has spoken with Paul ^{Km}~~Ronic~~ ^{RENNICK} and will plan for Payoff this 1st quarter of 2021, saving the district over \$8000 in interest over the next 2 years!

2) Treasurer

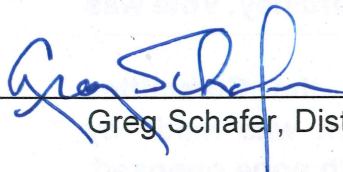
- a) Review of the Monthly Financial Reports for December 2020
- 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2nd by R.Phillips. Vote as follows; Yea: J.Schafer, R.Beardsley, B.Berry, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) District Manager-review District Manager's Monthly Report

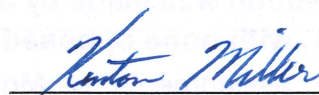
- a) Water main break – **Repaired bent curb box SR 66**
- b) New services-pending or in process **No updates**
- c) EJP progress – **Working on integration with EK Computers tomorrow 10am**
- d) Air release valves- **ongoing maintenance -**
- e) SCADA – update
- f) Infiltration & Leak detection – South Dohoney & other places
- g) Hydrant relocation for Watson Rd. **Spring/Summer 2021**
- h) Training plans – clerk, and field operators - **Confined space training Feb 24th Safety manuals.**
- i) Hr. meters installation update on results
- j) TTHM update – **64.6 & 74 1st quarter 2020 67.2 & 72.3, No letters need to be sent; avg. running avg. is 77 for both sample sights. An OEL will have to be completed.**
- k) Water usage?
- l) GPS Software for mapping valves and pipe – update **414 items marked**
- m) COVID 19 – any issues **No issues**

G. Legal Counsel – City of Defiance- is working on contract updating

H. Adjournment - A motion was made by R.Phillips with a 2nd by K.Miller at 8:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:35pm.



Greg Schafer, District President



Kenton Miller, District Secretary