

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President,** Jason Schafer **Treasurer,** Ronda Phillips **Secretary,** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachel Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager, Eric Wenzinger **Clerk,** Heather Baker **Field Operators,** John Lehnert, Wes Wenner

AGENDA FOR THE BOARD MEETING ON DECEMBER 17th, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.
- D. Reading and approval of the previous meeting's minutes — November 19th , 2020
- E. Correspondence
 - i) **President**
 - a) Stantec –
 - b) Water & Sewer Rules & Regs. Committee - need reviewed & brought to the board for review & vote on the updates
 - c) TTHM – latest response to EPA
 - d) Policy & Resolution book organization
 - e) Audit Committee Review of State Audit recommendations
 - f) Employee Relations – manual update
 - g) 2021 Budget discussion & vote
 - h) High level Budget approval
 - i) Jan. meeting, officer votes, Committee assignments
 - j) Evangeline Flores

ii) **Treasurer**

- a) Review of the Monthly Financial Reports for November, 2020
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process
- c) EJP progress -
- d) Air release valves- ongoing maintenance -
- e) SCADA – update
- f) Infiltration & Leak detection – South Dohoney & other places
- g) Hydrant relocation for Watson Rd. **Spring/Summer 2021**
- h) Man holes on South Dohoney & Blanchard – raising, waiting on schedule of Exc.
- i) Training plans – clerk, and field operators
- j) Hr. meters installation update on results
- k) TTHM update -
- l) Water usage?
- m) GPS Software for mapping valves and pipe – update
- n) COVID 19 – any issues

- F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics
- a) Employee Compensation discussion

G. **Additional Business-**

H. **Legal Counsel-**

I. **Adjournment -**