

# AYERSVILLE WATER AND SEWER DISTRICT

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13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President-** Greg Schafer    **Vice President-** Jason Schafer    **Treasurer-** Ronda Phillips    **Secretary-** Kenton Miller  
**Members:** Janet Beardsley, Brian Berry, Rachael Beardsley                      **Legal Counsel,** Carl Ireland

## EMPLOYEES

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**District Manager-** Eric Wenzinger    **Clerk-** Heather Baker    **Field Operators-** John Lehnert, Wes Wenner

### MINUTES FOR THE BOARD MEETING ON OCTOBER 15<sup>th</sup>, 2020 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J.Beardsley, R.Beardsley, K.Miller, R.Phillips, and G.Schafer by zoom J.Schafer, and B.Berry. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. Public comment – none
- D. Reading and approval of the previous meeting's minutes – September 17<sup>th</sup>, 2020. Motion to accept the meeting minutes from September 17<sup>th</sup> was made by R.Phillips, with a 2<sup>nd</sup> by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – letter received from Ayersville School Administration & has been Paid in Full

#### 1) President

- a) Stantec – **Meeting with Stantec 10/16/2020 to review outcome of pilot study**
- b) Infiltration & leak detection **This last billing cycle sewer bill & cubic feet was the lowest it's been in 3 years**
- c) TTHM – latest response to EPA **99.2 94.6 the LRAA is still below MCL and no letters will have to be sent this quarter.**
- d) Manholes on South Dohoney & Blanchard – raising issue? **Risers should be delivered this week or next installation to follow**
- e) EJP quote, progress: **Still in works should be 8/20/2020 definitely be done by the end of Nov.**

- f) Bill Sigg – ok with eliminating 1 tap but still needs to pay assessments
- g) Farm lease – has a document that has been signed 10-15-2020, and is ready for farmer signature
- h) Rules & Regulations Committee – needs to update Sewer Regs. yet, Water side may be done
- i) Audit Committee – needs to review – State Auditor’s Office after finalized
- j) County grinder pump servicing – John Lehnert wondered if working evening on his own would be a conflict of interest w/AWSD? Discussion with board members and was decided that as long as his work didn’t reduce AW&SD work and that NO tools or supplies were used from AW&SD, no time taken from AW&SD daily duties and that the board would need to monitor any injuries to assure where it occurred. At this time it appears that Defiance County may not go thru with having John’s father do this.

## 2) Treasurer

- a) Review of the Monthly Financial Reports for September 2020
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) monthly payments
  - 6) purchase orders
  - 7) vendor list
  - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2<sup>nd</sup> by J.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried
- c) Budget Committee Report – Will finalize for next meeting, then send to county

## 3) District Manager-review District Manager’s Monthly Report

- a) Water main break – **none**
- b) New services-pending or in process **another house going up on Bowman**
- c) Air release valves-maintenance – **almost finished**
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved – **No update**
- e) Infiltration – South Dohoney & other places **remove from here or Greg’s**
- f) Hydrant relocation for Watson Rd. **Still planning to finish this year**
- g) Training plans – clerk, and field operators – **John still studying, UAN training Mid. Dec. for Heather & Ronda**
- h) Hr. meters installation update on results **No update**
- i) Water usage? **After our bilateral flushing, usage will go down**
- j) GPS Software for mapping valves and pipe – **Hardware purchased, software still narrowing down**

- k) COVID 19 – We are still practicing social distancing, washing hands regularly, and trying to keep the office sanitized...
- l) Heather just passed her one-year mark – Congratulations to Heather

F. Additional Business -

G. Legal Counsel – 1st update – we will probably need an extension filed from Stantec to EPA  
2<sup>nd</sup> update – issues w/audit & update current policies

H. Adjournment - A motion was made by R.Phillips with a 2<sup>nd</sup> by J.Beardsley at 8:05pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:05pm.



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Greg Schafer, District President



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Kenton Miller, District Secretary