

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON SEPTEMBER 17th, 2020 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J.Schafer, J.Beardsley, R.Beardsley, K.Miller, R.Phillips, and G.Schafer. Also in attendance were Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- C. Public Comment at this meeting – Don Diglia – School Superintendent, here checking on water bill received on the metered hydrant
 - a) Motion was made to reduce the School's \$11453.70 water bill to \$8590.28 in order to reflect commodity charge only, plus \$389.90 for current usage, with payment due within 30 days, by J.Schafer with a 2nd by K.Miller. Vote as follows; Yea: J.Schafer, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried
- D. Reading and approval of the previous meeting's minutes – August 20th, 2020. Motion to accept the meeting minutes from August 20th was made by R.Phillips, with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – none
 - 2) **President**
 - a) Stantec – TTHM Pilot Study Started 9-14-2020
 - b) Infiltration & leak detection – work in progress
 - c) TTHM – Pilot Study Started 9-14-2020

- d) Manholes on south Dohoney & Blanchard – **Waiting for risers**
- e) EJP quote – **Should hear something next week**
- f) Appropriation changes needed?
- g) Craig Schribner from 2660 Elizabeth, Defiance. Need to send a letter of delinquency as per. our agreement that he signed, stating a min. payment of \$450 be received by 8/10/2020. Reneged on payment agreement
- h) John Hahn – owner of Countryside Estates, Received payment in full!

3) Treasurer

- a) Review of the Monthly Financial Reports for August 2020
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, **Appropriations**, income, etc.
- b) Motion to approve monthly reports was made by J.Beardsley, with a 2nd by R.Phillips. Vote as follows; Yea: J.Schafer, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

c) **Appropriation adjustments recommended are as follows:**

From Acct. #5101-910-910-1008 – (\$50,000) to #5101-533-312-0000 **+\$50,000**

From Acct. #5101-910-910-1008 – (\$300) to #5101-539-390-7005 **+\$300**

From Acct. #5201-910-910-1018 – (\$300) to #5201-549-390-7005 **+\$300**

From Acct. #5701-800-500-8007 – (\$5,000) to #5701-800-500-8001 **+\$5,000**

4) District Manager-review District Manager's Monthly Report

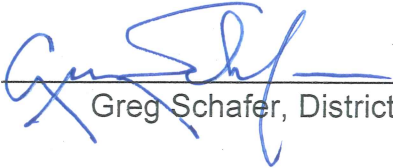
- a) New services – **Bowman received payment in full**
- b) Air release valves - maintenance – **Couple more to complete**
- c) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved – **no update**
- d) Infiltration – South Dohoney & other places –
- e) Sensus update – **no update**
- f) Hydrant relocation for Watson Rd. **Soon**
- g) Training plans – clerk, and field operators – **waiting**
- h) Hr. meters installation update and results –
- i) TTHM results – **Pilot Study Started**
- j) Water usage? **Has been down as in less usage**

- k) GPS Software for mapping valves and pipe – on order, should be coming soon
- l) COVID 19 – nothing new

F. Additional Business –

- a. **Rules and Regulations Committee** met on September 3rd, 2020 and were pleased to have an addition to offer the community with a Landlord – Tenant Fact Sheet. The Committee recommended posting this factsheet to our website to inform the community of the District's newly added options.
- b. **Audit Discussion** – addition of appropriation adjustments needed noted on minutes from now on including dollar amounts.

G. **Adjournment** - A motion was made by J.Schafer with a 2nd by R.Phillips at 9:20pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 9:20pm.



Greg Schafer, District President



Kenton Miller, District Secretary