

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President**, Jason Schafer **Treasurer**, Ronda Phillips **Secretary**, Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachel Beardsley **Legal Counsel**, Carl Ireland

EMPLOYEES

District Manager, Eric Wenzinger **Clerk**, Heather Baker **Field Operators**, John Lehnert, Wes Wenner

AGENDA FOR THE BOARD MEETING ON AUGUST 20th, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
 - i) **John Hahn – about trailer court**
- D. Reading and approval of the previous meeting's minutes — July 16th , 2020
- E. Correspondence
 - i) **President**
 - a) Stantec – **here via Zoom on the TTHM pilot study**
 - b) Phase A assessment schedule – **review needed for the auditor**
 - c) Delinquent sewer charges – **review needed for the auditor**
 - d) Infiltration & leak detection
 - e) TTHM – latest response to EPA
 - f) Man holes on South Dohoney & Blanchard – raising issue?
 - g) EJP quote, progress
 - h) Appropriation changes due to – **last invoice from Stantec**

ii) Treasurer

- a) Review of the Monthly Financial Reports for July, 2020
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) District Manager-review District Manager's Monthly Report

- a) Water main break –
- b) New services-pending or in process
- c) Air release valves-maintenance – summer (37) of them
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved
- e) Infiltration – South Dohoney & other places
- f) Sensus update -
- g) Hydrant relocation for Watson Rd.
- h) Training plans – clerk, and field operators
- i) Hr. meters installation update on results
- j) TTHM results
- k) Pump station VFD's installation done
- l) Water usage?
- m) GPS Software for mapping valves and pipe - ? quote possibility
- n) COVID 19 – Delinquent notices?

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. **Additional Business-**

H. **Legal Counsel-**

I. **Adjournment**