

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON JULY 16th, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: R.Phillips, J.Beardsley, R.Beardsley, K.Miller, and G.Schafer, also by Zoom conference call attendance was B.Berry. Also in attendance is Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. Public Comment at this meeting – Craig Schribner from 2660 Elizabeth, Defiance. No payment since JAN. 2020, in arrears \$2031.11 including late fees, stated he would like to pay \$400 - \$500 or more/month until paid off. Motion to approve min. \$450 monthly w/late fees waived for 6 months until paid off, was made by G.Schafer with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- D. Reading and approval of the previous meeting's minutes – June 18th, 2020. Motion to accept the meeting minutes from June 18th was made by J.Beardsley, with a 2nd by R.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – B.Berry received a notice from Dave DeLano, that the school was using a hydrant for watering sports fields / Eric will devise a letter to be sent to the school requesting usage tracking of the metered hydrant and for clarification.

1) President

- a) Stantec – They have sent EPA a proposed plan, heard nothing back
- b) Phase A assessment schedule – Heather is still working on
- c) Infiltration & leak detection – work in progress
- d) TTHM – took test on 7/8/2020 and both were under 80

- e) Man holes on south Dohoney & Blanchard – raising issue?
- f) EJP quote – working on
- g) Floor in office – done & looks good \$1100.00
- h) District insurance renewal – recommended to keep as it is and renew. Motion made by G.Schafer with a 2nd by R.Phillips. Vote as follows; Yea: B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried
- i) **Farm Rental** – lease renewal - \$77/acre for 55 acres with upgrades (surface drainage, etc.). Motion to continue was made by G.Schafer with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried

2) Treasurer

- a) Review of the Monthly Financial Reports for June 2020
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2nd by R.Phillips. Vote as follows; Yea: B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

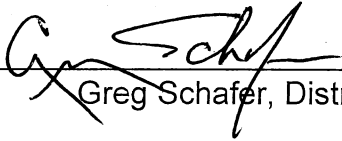
3) District Manager-review District Manager's Monthly Report

- a) Water main break – **nothing**
- b) New services – **3 new requests, 2 on Bowman Paid & 1 on SR-15**
- c) Air release valves - maintenance – **no update**
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved – **no update**
- e) Infiltration – South Dohoney & other places – **More smoke testing to be done as allowed**
- f) Sensus update: Board needs to go over quote –
- g) Hydrant relocation for Watson Rd. **Soon**
- h) Training plans – clerk, and field operators – **Field Operators Smoke test & infiltration training 7/30/2020**
- i) Hr. meters installation update and results –
- j) TTHM results – **Running avg. below MCL Blanchard 94 SR66 90**
- k) Pump Station VFD's – **VFD's arrived scheduled 7/17/20, will be installed tomorrow**
- l) Water usage down – **106K/day**
- m) Water Valve mapping & Maintenance to list fixed schedule repairs on questionable/leaking valves – ? quote possibility **Attached for board to go over**
- n) **COVID 19 – Delinquent water notices door hangers sent out on Monday (May hold off until February to access to taxes)**

F. **Additional Business –**

- a. Employee Relations Committee met this month on 7/10/20 to discuss possible wage increases recommended by Eric for the District's employees. Recommendation where as follows: Heather increase \$1/hr., John increase \$1/hr., Wesley increase \$1/hr.
 - i. Motion was made to follow Eric's & ER Comm. Recommendations by B.Berry with a 2nd by R.Beardsley. Vote as follows; Yea: B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.
- b. ER Committee also recommended since Eric achieved a Class II certification that he received a \$1/hr. increase as well.
 - i. Motion was made to increase Eric \$1/hr by K.Miller with a 2nd by J.Beardsley. Vote as follows; Yea: B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried.
 - ii. **The increases to all the above will be starting with the next pay period**

G. **Adjournment** - A motion was made by R.Phillips with a 2nd by J.Beardsley at 8:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:35pm.



Greg Schafer, District President



Kenton Miller, District Secretary

