

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON JUNE 18th, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: R.Phillips, J.Beardsley, R.Beardsley, K.Miller, and G.Schafer, also by Zoom conference call attendance where J.Schafer, and B.Berry. Also in attendance is Eric Wenzinger (District Manager), and Carl Ireland (District Attorney).
- C. Public Comment at this meeting – none
- D. Reading and approval of the previous meeting's minutes – May 21st, 2020. Motion to accept the meeting minutes from May 21st was made by R.Phillips, with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – email from EPA on 7/10/2020, revoking (NO SHUT OFF ORDER), letter will be drafted up to be sent to affected consumers.

1) **President**

- a) Stantec – no change – nothing new
- b) Phase A assessment schedule – waiting on auditor's office to respond back
- c) Infiltration & leak detection –
- d) TTHM – nothing new
- e) Man holes on south Dohoney & Blanchard needs to be raised – letters were sent

- f) EJP quote – Motion to approve quote for \$57,133 for new metering software was made by J.Beardsley, with a 2nd by R.Phillips. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried
- g) Floor in office – Motion to approve, the replacing of the flooring in the office @ \$2500 quote, was made by J.Schafer with a 2nd by J.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

2) Treasurer

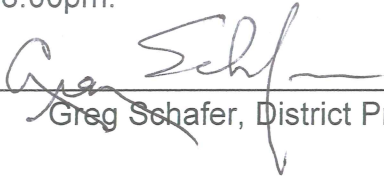
- a) Review of the Monthly Financial Reports for May, 2020
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2nd by J.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) District Manager-review District Manager's Monthly Report

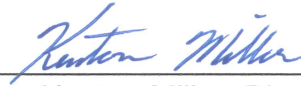
- a) Water main break – **Water valve highland center**
- b) New services –**on Bowman, Couple inquires by phone**
- c) Air release valves - maintenance – **maybe a couple left to do**
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved – no update
- e) Infiltration – South Dohoney & other places **Continuous**
- f) Sensus update: Board needs to go over quote – **Board approved Quote**
- g) Hydrant relocation for Watson Rd. **Soon**
- h) Training plans – clerk, and field operators **no rescheduling yet / New spill seminar possibility**
- i) Hr. meters installation update and results –
- j) **TTHM results – nothing**
- k) **Pump Station VFD's - scheduled**
- l) **?? Charge barn fire for water?? Bowman**
- m) **Water Valve mapping & Maintenance to list fixed schedule repairs on questionable/leaking valves**
- n) **Water usage down – update monthly**
- o) **Bilateral Flushing finished**
- p) **GPS software for mapping valves, pipe- next meeting Eric will try to get a quote**
- q) **Lift Station hours / savings \$12k**
- r) **Farm rental on property**
- s) **Opportunity for poss. pay adjustments**

t) CONGRATS to Eric on getting Class 2 Operators License

F. **Adjournment** - A motion was made by R.Phillips with a 2nd by J.Beardsley at 8:00pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:00pm.



Greg Schafer, District President



Kenton Miller, District Secretary