

# AYERSVILLE WATER AND SEWER DISTRICT

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13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President-** Greg Schafer    **Vice President-** Jason Schafer    **Treasurer-** Ronda Phillips    **Secretary-** Kenton Miller  
**Members:** Janet Beardsley, Brian Berry, Rachael Beardsley                      **Legal Counsel,** Carl Ireland

## EMPLOYEES

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**District Manager-** Eric Wenzinger    **Clerk-** Heather Baker    **Field Operators-** John Lehnert, Wes Wenner

### MINUTES FOR THE BOARD MEETING ON MAY 21<sup>ST</sup>, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J.Schafer, K.Miller, and G.Schafer, also by Zoom conference call attendance where R.Phillips, J.Beardsley, R.Beardsley, and B.Berry. Also in attendance is Eric Wenzinger (District Manager), and Carl Ireland (District Attorney), and Heather Baker (District Clerk).
- C. Public Comment at this meeting – none
- D. Reading and approval of the previous meeting's minutes – April 16<sup>th</sup>, 2020. Motion to accept the meeting minutes from April 16<sup>th</sup> was made by J.Schafer, with a 2<sup>nd</sup> by K.Miller. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – none
  - 1) **President**
    - a) Stantec – no change – nothing new
    - b) Phase A assessment schedule – waiting on auditor's office to respond back
    - c) Infiltration & leak detection – door hangers hung, soon more smoke testing will be done
    - d) TTHM – conference meeting seeking approval of loan app. & FYI Defiance seeking the same loan assistance.
    - e) Man holes on south Dohoney & Blanchard needs to be raised – waiting for the ground to dry due to rainfall.

- f) EJP quote – we'll review when board members present physically.
- g) Floor in office – will discuss more later

## 2) Treasurer

- a) Review of the Monthly Financial Reports for April, 2020
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) purchase orders
  - 6) vendor list
  - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K. Miller, with a 2<sup>nd</sup> by R. Phillips. Vote as follows; Yea: J. Schafer, B. Berry, R. Beardsley, J. Beardsley, K. Miller, R. Phillips, and G. Schafer. Vote was all in favor, with none opposed. Motion carried

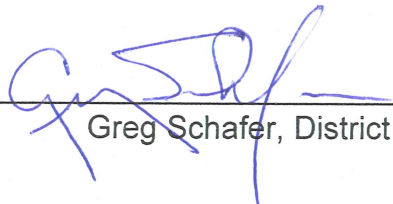
## 3) District Manager-review District Manager's Monthly Report

- a) Water main break – no change
- b) New services – **One inquiry on SR 15, another house on Bowman is getting water & sewer service by the end of 2020**
- c) Air release valves - maintenance – ongoing
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved – no update
- e) Infiltration – South Dohoney & other places **Continuous**
- f) Sensus update: Board needs to go over quote – waiting on settling of pandemic
- g) Hydrant relocation for Watson Rd. **Summer - waiting**
- h) Training plans – clerk, and field operators **no update**
- i) Hr. meters installation update and results – **Moving non potential violators**
- j) **TTHM results – not in violation**
- k) **Pump Station VFD's - scheduled**
- l) **Furnace at office control module has been replaced**
- m) **Letter to sewer customers about sump pumps, Will add something about inspections**
- n) **12 - Sample bottles to be distributed & collected next week**
- o) **Heather – will be opening the front part of the office as of 6/1/2020**

F. **Legal Counsel** – update – TTHM's – talked to EPA legal counsel

- a) **Defiance has dates set for GAC. Design: 7/6/2020, Start: Feb/2021**

G. **Adjournment** - A motion was made by J. Schafer with a 2<sup>nd</sup> by K. Miller at 7:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:35pm.

  
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Greg Schafer, District President

  
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Kenton Miller, District Secretary