

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry, Rachael Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON APRIL 16TH, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J.Schafer, K.Miller, and G.Schafer, also by Zoom conference call attendance where R.Phillips, J.Beardsley, and B.Berry. Also in attendance is Eric Wenzinger (District Manager), and Carl Ireland (District Attorney), and Field Oper. J.Lehnert.
- C. Swearing in of new officer by Carl Ireland: Rachel Beardsley for term ending 12/31/2021
- D. Public Comment at this meeting – none
- E. Reading and approval of the previous meeting's minutes – March 19th, 2020. Motion to accept the meeting minutes from March 19th was made by K.Miller, with a 2nd by R.Phillips. Vote was all in favor, with none opposed. Motion carried.
- F. Correspondence – received a letter of congratulations on the paying off of a loan
 - 1) **President**
 - a) Stantec – no change – EPA working from home, everything on hold
 - b) Phase A assessment schedule – work in progress
 - c) Infiltration & leak detection – moving in the right direction, finding more filtration
 - d) TTHM – flushing is helping, not required to send letters this Quarter
 - e) Man holes on south Dohoney & Blanchard needs to be raised – Request was made that our attorney compose an official letter to inform individuals of this issue to help make them aware of its importance.

- f) Discussion on attorney representation – Carl & Partner is starting their own Law Firm. Motion was made to follow Carl to the new Law Firm and keep him as our District Legal Counsel by J.Schafer, with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.
- g) Pandemic operations Plan – Eric structured
- h) Board's payment Due April 1st – put on delay until members are no longer laid-off. Motion to postpone payment was made by G.Schafer with a 2nd by J.Schafer. Vote was 6 yes, 1 abstained. Motion approved

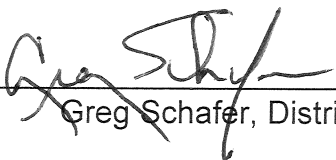
2) Treasurer

- a) Review of the Monthly Financial Reports for March, 2020
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by R.Phillips, with a 2nd by J.Beardsley. Vote as follows; Yea: J.Schafer, B.Berry, R.Beardsley, J.Beardsley, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

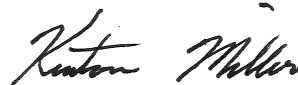
3) District Manager-review District Manager's Monthly Report

- a) Water main break – no change
- b) New services-pending or in progress
- c) Air release valves - maintenance – ongoing
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved
- e) Infiltration – South Dohoney & other places **Continuous**
- f) Sensus update: Board needs to go over quote – waiting on settling of pandemic
- g) Hydrant relocation for Watson Rd. **Spring - waiting**
- h) Training plans – clerk, and field operators **John & Wes passed OSHA 30 training**
- i) Hr. meters installation update and results – **Ongoing**
- j) **TTHM results – not in violation**
- k) **Pump Station VFD's**
- l) **Furnace at office control module has been replaced**
- m) **Cameras – problem resolved**
- n) **Health insurance – has been renewed**

G. **Adjournment** - A motion was made by J.Schafer with a 2nd by K.Miller at 7:45pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:45pm.



Greg Schafer, District President



Kenton Miller, District Secretary