

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: Janet Beardsley, Brian Berry **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON MARCH 19TH, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J.Schafer, K.Miller, R.Phillips, and G.Schafer. Also in attendance is Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney) by phone.
- C. Swearing in of new officer by Carl Ireland: Rachel Beardsley for term ending 12/31/2021
 - 1) Skipped due to Carl and Rachel not being present
- D. Public Comment at this meeting – none
- E. Reading and approval of the previous meeting's minutes – February 20th, 2020. Motion to accept the meeting minutes from February 20th was made by R.Phillips, with a 2nd by J.Schafer. Vote was all in favor, with none opposed. Motion carried.
- F. Correspondence – none
 - 1) **President**
 - a) Stantec – revised plan has been accepted by the EPA
 - b) Phase A assessment schedule – Heather worked on going through more records, and is still working on finalizing with County Auditor's office
 - c) Infiltration & leak detection – substantial leak found on Dohoney lift station and was repaired on 3-16-2020 by **Lake County Sewer**

- d) TTHM – next will be in April
- e) Man holes on south Dohoney & Blanchard needs to be raised – as soon as weather allows

2) Treasurer

- a) Review of the Monthly Financial Reports for Febuary, 2020
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K.Miller, with a 2nd by R.Phillips. Vote as follows; Yea: J.Schafer, K.Miller, R.Phillips, and G.Schafer. Vote was all in favor, with none opposed. Motion carried

3) District Manager-review District Manager's Monthly Report

- a) Water main break – none to report, but water tap may be leaking
- b) New services-pending or in progress
- c) **Lake County Sewer** – grouting, patch work on S. Dohoney lift station - **Completed**
- d) Air release valves - maintenance – ongoing
- e) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved
- f) Infiltration – South Dohoney & other places **Continuous**
- g) Sensus update: Board will vote at next board meeting on EJP's quote
- h) Hydrant relocation for Watson Rd. **Spring**
- i) Training plans – clerk, and field operators **Wes working on OSHA 30hr, John working on OTCO Operator training, Eric USC Sac online, Training in Lima & Paulding has been CANCELED, Heather UAN postponed**
- j) Hr. meters installation update and results – **Ongoing a few possible sump pumps**
- k) **TTHM results 3/16/2020 AWSD: PS-36.6, ST-48.2, Bla-42.8, 66-46.0**
- l) **Pump Station VFD's – Quote as follows –**
 - **Highland Electric \$5820.00**
 - **Stollsteimer \$5391.92**
- m) **Furnace at office control module has been replaced**
- n) **Cameras haven't been working, Zacktech came out Wed. – problem resolved**
- o) **Health insurance due 1st week in April – will renew w/First Insurance group**

G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

H. Additional Business – Covid 19 discussion

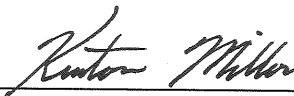
- 1) Moratorium on shutting off water due to Covid virus disruption

I. Legal Counsel – none

- J. **Adjournment** - A motion was made by R.Phillips with a 2nd by J.Schafer at 7:45pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:45pm.



Greg Schafer, District President



Kenton Miller, District Secretary