

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President,** Jason Schafer **Treasurer,** Ronda Phillips **Secretary,** Kenton Miller
Members: Janet Beardsley, Brian Berry **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager, Eric Wenzinger **Clerk,** Heather Baker **Field Operators,** John Lehnert, Wes Wenner

AGENDA FOR THE BOARD MEETING ON MARCH 19TH, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Swearing in of new officer by Carl Ireland: Rachel Beardsley for term ending 12/31/2021.
- D. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- E. Reading and approval of the previous meeting's minutes — February 20th, 2020
- F. Correspondence
 - i) **President**
 - a) Stantec – engineering service agreement funding application
 - b) Phase A assessment schedule
 - c) Infiltration & leak detection
 - d) TTHM – latest response to EPA
 - e) Man holes on South Dohoney & Blanchard – raising issue?
 - f) Consideration of Notary in office for community
 - ii) **Treasurer**
 - a) Review of the Monthly Financial Reports for February, 2020
 - 1) bank statements
 - 2) bank reconciliation

- 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process
- c) Dreier & Maller – grouting, patch work on Dohoney lift station - update
- d) Air release valves-maintenance – summer (37) of them
- e) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved
- f) Infiltration – South Dohoney & other places
- g) Sensus update: Board needs to go over the Quote
- h) Hydrant relocation for Watson Rd.
- i) Training plans – clerk, and field operators
- j) Hr. meters installation update on results
- k) TTHM results
- l) Pump station VFD's – poss. of another quote to compare to Highland electric quote

G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

H. **Additional Business-**

I. **Legal Counsel-**

J. **Adjournment**