

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President**, Jason Schafer **Treasurer**, Ronda Phillips **Secretary**, Kenton Miller
Members: John Miller, Janet Beardsley, Brian Berry **Legal Counsel**, Carl Ireland

EMPLOYEES

District Manager, Eric Wenzinger **Clerk**, Heather Baker **Field Operators**, John Lehnert, Wes Wenner

AGENDA FOR THE BOARD MEETING ON JANUARY 16TH, 2020 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — December 19th, 2019
- E. Correspondence
 - i) **President**
 - a) Infiltration & leak detection
 - b) Web site – online payments with DOXO
 - c) Rate study
 - d) TTHM – latest response to EPA
 - e) Election of officers
 - f) Committee assignments
 - ii) **Treasurer**
 - a) Review of the Monthly Financial Reports for December 19th, 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report

- 5) purchase orders
- 6) vendor list
- 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports
- c) Additional Reports from Treasurer

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break –
- b) New services-pending or in process Watson, Bowman
- c) Air release valves-maintenance – summer (37) of them
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved
- e) Infiltration – South Dohoney & other places
- f) Sensus update: Board needs to go over the Quote
- g) Hydrant relocation for Watson Rd.
- h) Training plans – clerk, and field operators
- i) Hr. meters installation update on results

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. **Additional Business-**

H. **Legal Counsel-**

I. **Adjournment**