

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: John Miller, Janet Beardsley, Brian Berry **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON DECEMBER 19TH, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, J. Beardsley, R. Phillips, and G. Schafer. Also in attendance is Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes – November 21st, 2019. Motion to accept the meeting minutes from November 21st was made by J. Miller, with a 2nd by R. Phillips. Vote was all in favor, with none opposed. Motion carried.
- E. Budget Committee update on 2020 budget progress
 - a) Motion to accept Budget for 2020 was made by R. Phillips, with a 2nd by G. Schafer. Vote was all in favor, with none opposed. Motion carried.
- F. Correspondence – none
 - 1) **President**
 - a) Generator progress – completed
 - b) Water Valves – Continuous
 - c) Infiltration – Continuous

2) Treasurer

- a) Review of the Monthly Financial Reports for October 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by J. Beardsley, with a 2nd by J. Miller. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, R. Phillips, and G. Schafer. Vote was all in favor, with none opposed. Motion carried
- c) Additional Reports from Treasurer - none

iii) District Manager-review District Manager's Monthly Report

- a) Water main break –
- b) New services-pending or in process Watson, Bowman **Watson both sewer taps & both water taps are completed. No word on Bowman**
- c) Air release valves-maintenance – summer (37) of them **6 Cleaned so far, continuous**
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved **No word from Jake**
- e) Infiltration – South Dohoney & other places **Continuous**
- f) Sensus update: Board needs to go over the Quote
- g) Hydrant relocation for Watson Rd. **Spring**
- h) End of line Flushed after non-compliant TTHM sample results.
- i) Training plans – clerk, and field operators
- j) Hr. meters installation update on results, **14 installed**
- k) **The boring company hit another one of our water lines last Monday. This one was just a service line, they hit a 1" line that's 4.5' deep. On the good side, they sent us a check for the first line they hit and I sent them an invoice for the last one.**
- l) **Urgent water tap a couple weeks ago, back on Slusser, his well pump died and they couldn't pull the pump out so he paid the tap fee on a Friday and we got it done Tuesday**

G. Additional Business- none

- 1) **Legal Counsel** – finding & orders – STANTEC – the OEPA approved the revisions & we should have updated info for our January meeting.

H. **Adjournment.** A motion was made by B. Berry with a 2nd by J. Miller at 7:45pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:45pm.



Greg Schafer, District President



Kenton Miller, District Secretary