

AYERSVILLE WATER AND SEWER DISTRICT

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13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: John Miller, Janet Beardsley, Brian Berry **Legal Council,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON NOVEMBER 21ST, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, J. Beardsley, R. Phillips, K. Miller, and Greg Schafer. Also in attendance is Eric Wenzinger (District Manager), Heather Baker (Clerk) and Carl Ireland (District Attorney).
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes – October 17th, 2019. Motion to accept the meeting minutes from October 17th was made by J. Beardsley, with a 2nd by J. Schafer. Vote was all in favor, with none opposed. Motion carried.
- E. Budget Committee update on 2020 budget progress
 - a) Discuss & approve high level budget for county – Motion to accept the high level budget for the county & send on to the county was made by J. Miller with a 2nd by J. Beardsley. Vote was all in favor, with none opposed. Motion carried
 - b) Discuss possible rate increase, and looked at when past increases were made with no increases at all in past 6 years to water, and 7 years to sewer. Study & explanation letter is being prepared
- F. Correspondence – none

1) **President**

- a) Generator progress – done
- b) Water Valves – one break on Hill & Blanchard - replaced
- c) Infiltration – still working on replacing caps

2) **Treasurer**

- a) Review of the Monthly Financial Reports for October 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K. Miller, with a 2nd by R. Phillips. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried
- c) Additional Reports from Treasurer - none

iii) **District Manager-review District Manager's Monthly Report**

- a) Water main break – Hill / Blanchard – see OEPA water disruption report
- b) New services-pending or in process Watson – Tap fees for two water and two sewer services have been paid; coordinating with contractors to schedule installation. Bowman 1-3 months away – No progress has been made on construction.
- c) New motors & pumps for pump station, pump #2 is complete making sure no issues with new pump before replacing pump #1 - Finished
- d) Air release valves-maintenance – summer (37) of them – New gas detection equipment has arrived; so far 4 vaults have been pumped out & air relief replaced and cleaned.
- e) SCADA –no update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved
- f) Infiltration – South Dohoney & other places - continuous
- g) Sensus update: Board needs to go over the Quote – first part of 2020
- h) Hydrant relocation for Watson Rd. – no update
- i) End of line Flushed after non-compliant TTHM sample results – see TTHM study
- j) Training plans – clerk, and field operators – Dec 12th UAN training Columbus for Heather, one-night Hotel & two Dinners plus mileage. Eric attending a 3-hour Asset management training in Defiance by RCAP
- k) Hr. meters installation update on results – 12 installed reading on Wednesdays to get a base line.

G. **Additional Business-** none

1) **Legal Council** – finding & orders – next phase needs addressed to EPA stating redesign from STANTEC

H. **Adjournment.** A motion was made by J. Miller with a 2nd by J. Schafer at 8:20pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:20pm.



Greg Schafer, District President



Kenton Miller, District Secretary