

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller

Members: John Miller, Janet Beardsley, Brian Berry

Legal Council, Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON OCTOBER 17TH, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, J. Miller, J. Beardsley, R. Phillips, K. Miller, and Greg Schafer.
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes – September 19th, 2019. Motion to accept the meeting minutes from September 19th was made by J. Miller, with a 2nd by J. Beardsley. Vote was all in favor, with none opposed. Motion carried.
- E. Reports of Officers and Committees
 - 1) Budget committee update on 2020 budget progress – will try to wrap up to present final budget at next meeting in November
 - a) Budget committee & District mgr. appropriate funds adjustment
 - 2) Audit committee report of audit after Gayle's resignation – nothing found
- F. Correspondence – EPA sent STANTEC a letter about some poss. testing needing to done
 - a) May need STANTEC to redesign things again
 - b) Need to find out where we stand w/Defiance situation

2) President

- a) Generator progress – should be done 10/18/2019
- b) Water Valves – work in progress
- c) Request for Service project estimate – none needed at this time
- d) Infiltration – found more w/smoker, and fixed several, some 70 caps were fixed

3) Treasurer

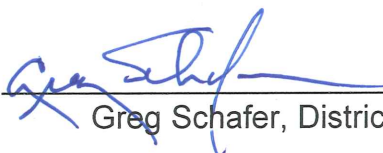
- a) Review of the Monthly Financial Reports for September 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K. Miller, with a 2nd by J. Beardsley. Vote as follows; Yea: J. Schafer, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried
- c) Additional Reports from Treasurer - none

iii) District Manager-review District Manager's Monthly Report

- a) New services-pending or in process; Watson, Bowman 1-3 months away
- b) New motors & pumps for pump station, pump #2 is complete making sure no issues with new pump before replacing pump #1 – motor should be back Monday and installed 10/21/2019
- c) Air release valves-maintenance – summer (37) of them, will purchase another confined space sensor detector
- d) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved; No update
- e) Infiltration – South Dohoney & other places – making progress
- f) Sensus update - to come beginning of 2020
- g) Hydrant relocation for Watson Rd. – still planning to get done yet this year
- h) End of line Flushed after non-compliant TTHM sample results.
- i) Training plans – Heather UAN training, Wes visited NW water
- j) 8 Hour meters installed on several grinder pumps to determine if residents have sump pumps, down spouts, etc. hooked into sanitary sewer. Plan to install more as time permits, and will continue looking for additional leaking possibilities

G. Additional Business- none

H. Adjournment. A motion was made by J. Miller with a 2nd by J. Schafer at 8:25pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:25pm.



Greg Schafer, District President



Kenton Miller, District Secretary