

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillip **Secretary-** Kenton Miller

Members: John Miller, Janet Beardsley, Brian Berry

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Gayle Decator **Field Operators-** John Lehnert

MINUTES FOR THE BOARD MEETING ON MARCH 21, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips and Greg Schafer. Also in attendance is Eric Wenzinger (District Manager) and Carl Ireland, District Attorney.
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes — February 21, 2019 – Motion to accept the meeting minutes was made by J. Miller, with a 2nd by K. Miller. Vote was all in favor, with none opposed. Motion carried
- E. Correspondence- none
- F. Reports of Officers and Committees
 - i) **President**
 - a) Generator progress – Eric still working on grant funding.
 - b) Water Valves – will replace as leaks are discovered or valves do not work.
 - c) Continuous running flush has been approved by the EPA

ii) Treasurer

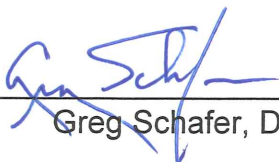
- a) Review of the Monthly Financial Reports for February 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K. Miller, with a 2nd by J. Miller. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

iii) District Manager-review District Manager's Monthly Report

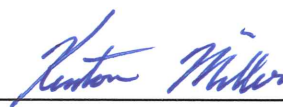
- a) New services-pending or in process – Blanchard, and Fulmer Rd. are scheduled for April
- b) Water tower cleaning schedule – cleaning Co. will call Eric to schedule
- c) Check valves for Ayersville Ave lift station – will install when better weather
- d) Spare motors for pump station, \$30K approved for (2)
- e) Bulk water air valve – still in the works, may have to design something new
- f) Air release valves-maintenance scheduled for the spring
- g) Field Operator position – next meeting
- h) Lock Box for Fire Dept. – Knox box – we have, need to install
- i) SDS – Safety Data Sheets need updated - completed
- j) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dahoney \$3500 approved – waiting to hear from Defiance
- k) Emergency Response Plan
- l) Infiltration – South Dahoney & other places - die is being used, still a work in progress
- m) Current Field Operator (John Lehnert) was given his 90 day review
 - Motion was made to increase John Lehnert's wage from \$16 to \$18 per hour, affective 3/25/2019. Motion was made by J. Miller, with a 2nd by J. Schafer. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

G. Additional Business- none

J. Adjournment. A motion was made by J. Schafer with a 2nd by J. Miller at 7:45pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:45pm.



Greg Schafer, District President



Kenton Miller, District Secretary