

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President**, Jason Schafer **Treasurer**, Ronda Phillip **Secretary**, Kenton Miller
Members: John Miller, Janet Beardsley, Brian Berry

EMPLOYEES

District Manager, Eric Wenzinger **Clerk**, Gayle Decator **Field Operators**, John Lehnert

AGENDA FOR THE BOARD MEETING ON MARCH 21, 2019 MEETING STARTS AT 7:00 P.M.

- A. all to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — February 21, 2019
- E. Correspondence-
- F. Reports of Officers and Committees
 - i) **President**
 - a) Generator progress
 - b) Water Valves
 - c) Back flow prevention
 - d) Continuous running flush has been approved by EPA

ii) **Treasurer**

- a) Review of the Monthly Financial Reports for February 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports
- c) Additional Reports from Treasurer

iii) **District Manager-review District Manager's Monthly Report**

- a) New services-pending or in process – Fulmer Rd., Ayersville Ave.
- b) Water tower cleaning schedule – will schedule in the spring
- c) Check valves for Ayersville Ave lift station – will install when better weather
- d) Spare motors for pump station, \$30K approved for (2)
- e) Bulk water air valve
- f) Air release valves-maintenance
- g) Field Operator position
- h) Flammable material cabinet
- i) Lock Box for Fire Dept. – Knox box
- j) SDS – Safety Data Sheets need updated
- k) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dahoney \$3500 approved
- l) Emergency Response Plan
- m) Infiltration – South Dahoney & other places

- G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics
- H. Return from Executive Session and reopen public meeting

I. **Additional Business-**

J. **Adjournment**