

# AYERSVILLE WATER AND SEWER DISTRICT

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13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President-** Greg Schafer    **Vice President-** Jason Schafer    **Treasurer-** Ronda Phillips    **Secretary-** Kenton Miller  
**Members:** John Miller, Janet Beardsley, Brian Berry    **Legal Council,** Carl Ireland

## EMPLOYEES

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**District Manager-** Eric Wenzinger    **Clerk-** Vacant    **Field Operators-** John Lehnert, Wes Wenner

### MINUTES FOR THE BOARD MEETING ON SEPTEMBER 19TH, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, J. Beardsley, R. Phillips, K. Miller, and Greg Schafer.
- C. There was no Public Comment at this meeting
- D. Correspondence- none
- E. Reading and approval of the previous meeting's minutes – August 15<sup>th</sup> and September 16<sup>th</sup>, 2019. Motion to accept the meeting minutes from August 15<sup>th</sup> was made by J. Miller, with a 2<sup>nd</sup> by J. Schafer. Vote was all in favor, with none opposed. Motion carried.  
  
Also there was a Motion to accept the meeting minutes from September 16<sup>th</sup> was made by J. Beardsley, with a 2<sup>nd</sup> by K. Miller. Vote was all in favor, with none opposed. Motion carried.
- F. Reports of Officers and Committees
  - 1) Employee Relations committee – Heather accepted the Clerk position, Starting Oct. 2<sup>nd</sup>
- G. Coverage while Eric is on Vacation – Chris will stop in and take care of billing, J. Miller will check in with the guys in the field, and J. Beardsley will check in also.

1) **President**

- a) Generator progress – in the works
- b) Water Valves – work in progress
- c) Request for Service project estimate
- d) Infiltration – still an issue

2) **Treasurer**

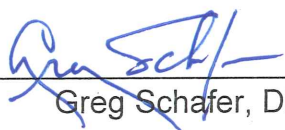
- a) Review of the Monthly Financial Reports for August 2019
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) purchase orders
  - 6) vendor list
  - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by J. Miller, with a 2<sup>nd</sup> by J. Beardsley. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried
- c) R. Phillips recommended the Audit committee & Budget committee's get together for meetings to take a look for any issues
- d) Additional Reports from Treasurer

iii) **District Manager-review District Manager's Monthly Report**

- a) New services-pending or in process; Watson, Bowman 2-4 months away
- b) Water tower cleaning scheduled; completed 9/11/19
- c) New motors & pumps for pump station, \$30K approved for (2); pump #2 is complete making sure no issues with new pump before replacing pump #1
- d) Air release valves-maintenance – summer (37) of them
- e) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dohoney \$3500 approved; No update
- f) Infiltration – South Dohoney & other places – making progress
- g) Sensus update; to come beginning of 2020
- h) Hydrant relocation for Watson Rd. No update
- i) New water service completed Hill Rd 9/4/19., water line repair completed arena 9/11/19.
- j) End of line Flushed after non-compliant TTHM sample results.

H. **Additional Business**- none

G. **Adjournment**. A motion was made by R. Phillips with a 2<sup>nd</sup> by J. Schafer at 7:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:35pm.

  
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Greg Schafer, District President

  
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Kenton Miller, District Secretary