

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: John Miller, Janet Beardsley, Brian Berry **Legal Council,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Gayle Decator **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON AUGUST 15, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Also in attendance is Eric Wenzinger (District Manager) and Carl Ireland, District Attorney.
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes — July 18, 2019 – Motion to accept the meeting minutes was made by R. Phillips, with a 2nd by J. Schafer. Vote was all in favor, with none opposed. Motion carried
- E. Correspondence- none
- F. Reports of Officers and Committees
 - a) Record Retention meeting – For resolutions
 - b) Certify Delinquent Sewer and Phase A Assessments – **Phase A collection resolution #1908.01** was reviewed – and a motion to approve resolution #1908.01 was made by R. Phillips with 2nd by J. Beardsley. Vote as follows: Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, And Greg Schafer. Vote was all in favor, with none opposed. Motion carried – **Certify Delinquent Sewer accounts resolution**

#1908.02 was reviewed – and a motion to approve resolution #1908.02 was made by J. Beardsley with 2nd by R. Phillips. Vote as follows: Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, And Greg Schafer. Vote was all in favor, with none opposed. Motion carried

ii) President

- a) Generator progress – On order, should be here within the next month
- b) Water Valves – will replace as leaks are discovered or valves do not work.
- c) Request for Service – Eric met with Sines about upcoming project and also had 3 households of interest on Stuphen
- d) Infiltration – found 8-10 more broken caps, working on fixing clean outs. Eric is going to send letters about drilling holes in caps & down spouts & sumps draining into the sewer.

iii) Treasurer

- a) Review of the Monthly Financial Reports for July 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by J. Miller, with a 2nd by K. Miller. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

iv) District Manager-review District Manager's Monthly Report

- a) New services-pending or in process – 2 new water customers
- b) Water tower cleaning scheduled – crew cancelled several times, new crew will be coming within the next 2 weeks
- c) Spare motors for pump station – Buckeye Plumbing will be making and are scheduled to install 8/16/2019
- d) Air release valves-maintenance – summer/fall (37) of them – confined space training is required first. Planning on starting next week
- e) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dahoney \$3500 approved – Defiance is still working on, Eric has heard nothing from Jake
- f) Emergency Response Plan – in the works
- g) Infiltration – next we will be installing hour/meters
- h) Sensus – FYI is needing updated for billing software – Eric will get more information – due by 2020
- i) Plans to relocate hydrant on Watson Rd., west of SR66 – opps to be called first, then see what all is needed

- j) Wes Wenner 90 day review will be completed – Motion to increase wage .50 was made by J. Schafer with a 2nd by J. Beardsley. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried
- k) New security camera's estimate - \$450, Main controller box. Ok'ed
- l) Payroll software needed – Eric will get new
- m) Calcium nitrate pump is fixed

v) Legal Council – case update – coming to a conclusion

- Contract with Defiance may get approval and will poss. increase 7% for approximately 7 years, ramping the increase to the current pricing

J. Additional Business- none

K. Adjournment. A motion was made by R. Phillips with a 2nd by J. Miller at 8:30pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:30pm.



Greg Schafer, District President



Kenton Miller, District Secretary