

# AYERSVILLE WATER & SEWER DISTRICT

## Resolution No. 6 / 1 / 2015

### Board of Trustees' Resolution Approving the Adoption of the 2015 Employee Handbook.

WHEREAS, the Board of Trustees has the authority to adopted personnel rules and regulations concerning personnel matters, including but not limited to: employment, pay practices, absences from work, employee benefits, personal conduct, safety, travel and work vehicles, and other personnel matters; and

WHEREAS, the Employee Handbook for the Ayersville Water and Sewer District, serves as the governing document of all employees, volunteers, appointed officials and independent contractors for the Ayersville Water and Sewer District; and

WHEREAS, the Board of Trustees has determined that it is desirable and in the public interest to adopt a revised employee handbook; and

WHEREAS, the Employee Handbook should be updated when there is a significant change in policy or procedure.

NOW THEREFORE, IT IS RESOLVED by the Board of Trustees of the Ayersville Water & Sewer District:

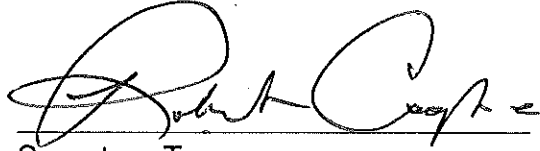
1. That the 2015 Employee Handbook is adopted, dated June 29, 2015, a copy of which is attached hereto and incorporated by reference herein; and
2. That policies and procedures contained in the 2015 Employee Handbook shall become effective immediately from the adoption of this Resolution; and
3. That the 2015 Employee Handbook shall supersede all other employee policies, procedures, rules, and regulations adopted by earlier Resolution.
4. That copies of the 2015 Employee Handbook shall be produced and distributed to all current and future employees of the Ayersville Water and Sewer District.

6-29-2015  
Date

John Sinda  
President, Board of Trustees

I hereby certify that this Resolution was passed by the Board of Trustees of the

Ayersville Water & Sewer District on June 29, 2015

A handwritten signature in cursive script, appearing to read "Robert Craft", written over a horizontal line.

Secretary-Treasurer