

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillip **Secretary-** Kenton Miller

Members: John Miller, Janet Beardsley, Brian Berry

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Gayle Decator **Field Operators-** John Lehnert

MINUTES FOR THE BOARD MEETING ON MAY 16, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips and Greg Schafer. Also in attendance is Eric Wenzinger (District Manager) and Carl Ireland, District Attorney.
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes — April 18, 2019 – Motion to accept the meeting minutes was made by J. Schafer, with a 2nd by R. Phillips. Vote was all in favor, with none opposed. Motion carried
- E. Correspondence- none
- F. Reports of Officers and Committees
 - 1) **Employee Relation Committee**
 - a) Board interview with new candidate – Wes Wenner
 - b) Motion was made to hire Wes, and offer a starting wage at \$15 per hour. Motion was made by J. Schafer, with a 2nd by J. Miller. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

i) President

- a) Generator progress – FEMA Dept. of Homeland Security
- b) Water Valves – will replace as leaks are discovered or valves do not work.
- c) Request for Service
 - 1) Letter was drafted by our attorney, Carl, for request for service, will discuss at next meeting
 - 2) Water direction discussed -2 options – Eric is to start getting quotes for new water service to run west down Watson Rd. from D. Sinn's
 - 3) Sewer direction discussed – with possibly 3 options
 - 4) Motion was made for Eric to contact engineering firm for pricing for the sewer going west on Watson Rd. from firehouse to residents requesting service, motion was made by J. Beardsley with a 2nd by J. Schafer. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried
- d) Infiltration – letter regarding customers w/sump & or storm water connections infiltrating sewer, will discuss at next meeting

ii) Treasurer

- a) Review of the Monthly Financial Reports for April 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
 - Appropriations were discussed of reallocating already budgeted funds to cover unforeseen expenses with 3 different accounts
- b) Motion to approve monthly reports was made by K. Miller, with a 2nd by R. Phillips. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

iii) District Manager-review District Manager's Monthly Report

- a) New services-pending or in process – Fullmer, completed, Watson Rd., requesting new service Water & Sewer (see president's report)
- b) Water tower cleaning schedule – annual inspection has been done & showed no immediate issues.
- c) Check valves for Ayersville Ave lift station
- d) Spare motors for pump station, \$30K approved for (2) – pulled & measured
- e) Bulk water air valve
- f) Air release valves-maintenance – spring/summer (37) of them

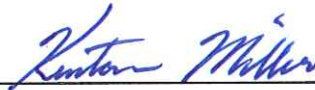
- g) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dahoney \$3500 approved – Defiance is still working on debugging their end.
- h) Emergency Response Plan
- i) Infiltration – waiting for dry weather, camera & smoke
- j) Sensus – FYI is needing updated for billing software
- k) Asset Management
- l) Driveway Concrete – Motion to have Mike Wolfrum do the driveway, motion was made by J. Schafer with a 2nd by R. Phillips. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

G. **Additional Business-** none

J. **Adjournment.** A motion was made by B. Berry with a 2nd by R. Phillips at 8:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:35pm.



Greg Schafer, District President



Kenton Miller, District Secretary